

BOARD OF ASSESSORS' MEETING MINUTES

Meeting Date: January 5, 2021 6:00 P.M.

Meeting held as posted VIA REMOTE PARTICAPATION

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- One-touch: tel:+16467493122,,324998317# Access Code: 324-998-317

Meeting Opened at 6:04 p.m. called to order by Cynthia Poirier

Attendance: by Roll Call - Cynthia Poirier, Diane Rhodes Gregoire and JoAnne Higgins

Meeting Minutes: Meeting of November 10th, 2020 and December 8th, 2020 Tabled

The Board noted the following documents for signatures:

Monthly list of 2017 MV Excise abatements granted in December \$29.17

Monthly list of 2020 MV Excise abatements granted in December \$287.11

Notice of Commitment and Warrant to Collect FY2021 Reals Estate Tax \$2,918,946.26

Notice of Commitment and Warrant to Collect FY2021 Personal Property Tax \$74,733.20

Motion made by Cynthia Poirier to accept the Monthly list of 2017 MV Excise abatements granted in December \$29.17, the Monthly list of 2020 MV Excise abatements granted in December \$287.11, the Notice of Commitment and Warrant to Collect FY2021 Reals Estate Tax \$2,918,946.26 and the Notice of Commitment and Warrant to Collect FY2021 Personal Property Tax \$74,733.20.
Second by Diane Rhodes Gregoire.

Motion carried by roll-call vote Cynthia Poirier-Yes

Diane Rhodes Gregoire-Yes

Discussion / Review

Exemption Applications Ms. Higgins will continue to review and mark the those that qualify for approval and process.

The Board noted the Letter from Finance Committee chairwoman Stacy Stout regarding communications with fincom liaison for each department.

Ms. Higgins confirmed she had met with HCRB and has set March 2022 as a retirement date. The Board will begin to benchmark the position requirements and description, salary, hours, and cross training needs at a meeting to be posted soon by the Chair.

Next scheduled meeting Tuesday January 19, 2021 OR February 9 2021 at 6:00 P.M. The Board will continue to strive to hold regularly scheduled meetings and will meet on January 26, 2021 at 6:00 p.m.

Office continues to be closed to the public until such time the Governor directs specific guidelines and the Board deems safe measures are in place due to Corona virus, remote access is being utilized and communications are being received and sent to and from the public and internal staff.

Motion made by Cynthia Poirier to adjourn Second by Diane Rhodes Gregoire Roll-call Vote Cynthia Poirier-Yes
Diane Rhodes Gregoire - Yes Meeting adjourned at 6:48 P.M.

Respectfully submitted,
Cynthia Poirier, Assessor