

BOARD OF ASSESSORS' MEETING MINUTES

Meeting Date: February 1, 2022. 6:00 P.M.

Meeting held at Town Hall, Assessors Office

Attendance: Diane Rhodes- Gregoire, Cynthia Poirier and Karie Morehouse, via Remote Participation.

Meeting called to order by Cynthia Poirier at 6:19 p.m.

Meeting Minutes:

Meeting Date January 18, 2022

Meeting Date January 11, 2022

Meeting December 14, 2021

Meeting November 9, 2021

Meeting date January 25, 2021

Minutes were available for review, due to a member of the Board participating remotely the Board will hold the minutes until the next meeting when all members are physically present.

Signatures: none

Discussion / Review

Posting of Principal Assessor position

The Board reviewed the draft of the posting for the Principal Assessors position. As recommended by Mr. Fancy, Finance Committee, Ms. Poirier made the edit of the compensation offering in the form of a range vs breaking down to hourly. In discussion the Board agreed it will be best to have the flexibility to restructure hours of an applicant that may be required of a minimally experienced applicant and offer the top range to an ideal candidate.

As discussion ensued surrounding the possibility of the lack of qualified applicants. Diane felt the exercise of posting with a deadline will aide in what steps the Board should take next.

The Board discussed a two-week deadline be inserted.

Ms. Morehouse added language to the duties portion of the posting to include "duties as deemed necessary of the Position". Ms. Poirier also suggested to insert language to be transparent that the applicant will be the face of the daily operations of the department.

After the final edits were complete a motion was made by Diane Rhodes Gregoire to submit the posting as edited. Second by Karie Morehouse. All in favor by roll-call vote: Karie Morehouse, Diane Rhodes Gregoire, Cynthia Poirier.

The Board will post the position February 02, 2022, to the MAAO website, and on the Town of Holland Website with a deadline for applicants to apply of February 15th, 2022, Phone calls are discouraged. The Board will meet on February 15th to review the applications.

In final discussion the Board will prepare to engage as a working Board to cover the office, if need be, should the position become vacant during the upcoming transition period.

Next scheduled meeting Tuesday February 8, 2022, and February 15th at 6:00 P.M.

Motion to adjourn made by Diane Rhodes- Gregoire. Second by Karie Morehouse. All in favor.

Meeting adjourned at 6:59 P.M.

Respectfully submitted,

Cynthia Poirier, Assessor