Select Board Minutes
Holland Town Hall
January 15th, 2019 @ 6:00 PM
27 Sturbridge Road
Holland, MA

Present: Chair: Bettina Schmidt; Select Board Member: Larry Mandell; Select Board Member: Ernie Fancy
Janine C. Drake, Town Administrator

Others present: Hassett & Donnelly Attorney: Jim McLaughlin

Meeting called to order by Ms. Schmidt at 6:00 PM
Bettina Schmidt will be taking agenda items out of order.

Minutes:

Motion 011519-1: Mr. Fancy made a motion to approve the minutes of December 18th, 2018 Minutes, as written.
2nd Mr. Mandell. So voted.

Driveway Permit Signatures:

Motion 011519-2: Mr. Fancy made a motion to sign Driveway Permit for 1 Apple Tree Lane.
2nd Mr. Madell. So Voted.

Brimfield Road Drainage Easements for Recording Signatures:

Motion 011519-3: Mr. Fancy made a motion to sign the Brimfield Road Drainage Easements for 71 East Brimfield Road for recording purposes.
2nd Mr. Mandell. So Voted

Letter to the Tree Warden :

Motion 011519-4: Mr. Mandell made a motion to sign the letter to the Tree Warden inquiring about the scope of work, task list, how many trees need to be cut down, their location and values.
2nd Mr. Fancy. So Voted

Wheeler Mechanical Services, Inc. Proposal for Maintenance on HVAC System:

Janine Drake requested 3 proposals for yearly maintenance on the Holland Town Hall's HVAC system. We only received Wheeler's Proposal. Janine called RPM one of the 3 service companies and they explained they are just too busy to fit us in their schedule. We never received a quote from Quil Services, Janine has called and never received a call back.

Motion 011519-5: Mr. Mandell made a motion to approve the proposal including 2 inspections per year for $1,150.00.
2nd Mr. Fancy. So Voted

PVPC Environmental Certifying Officer, Exempt Status Determination, Categorical Exclusion Determination and Housing Rehabilitation Statutory Checklist Signings:

PVPC needs the Designation and Determination forms signed for the FY2019 Community Assistance Program for the Tri-Towns.

Motion 011519-6: Mr. Mandell made a motion to appoint and sign the designation for Janine C. Drake as the Environmental Certifying Officer for the Town of Holland for the Tri-Towns FY2019 Community Assistance Program and to sign the Exempt Status Determination form, Categorical Exclusion Determination Form and the Housing Rehabilitation Statutory Checklist Form.
2nd Mr. Fancy. So Voted

Special Use Permits from the Office of Fishing & Boating:

Boating permit for the upcoming year.

Motion 011519-7: Mr. Mandell made a motion to approve the Special Use Permit Approval Form on Hamilton Reservoir for the following: on 9-28-2019 for Ma Bass Alliance.
2nd Mr. Fancy. So Voted.

Motion 011519-8: Ms. Schmidt made a motion to cancel the Executive Session. 2nd Mr. Mandell. So Voted.

P: $96,087.87 A/P: $218,851.40

Motion 011519-9: Mr. Fancy made a motion to adjourn. **2nd** Mr. Mandell. So voted.

Meeting closed at 6:09 PM.

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Respectfully Submitted,

Janine C. Drake
Town Administrator
Town of Holland