

MINUTES
Tues, Dec 20, 2022
Select Board Meeting – 6:00PM
Town Hall Community Room 1st Floor & Virtual
27 Sturbridge Rd.
Holland, MA 01521

Select Board Members in attendance: Clelland Johnson, James Whalen, Ernie Fancy

Others in attendance: Stacy Stout (Town Administrator), Lauren Lebel (The Reminder), Sharon Ashleigh (Town Treasurer)

Meeting called to order by Chair at 6:01pm

1. Minutes 12/6/22 and 12/8/22

Motion to approve Minutes for 12/6 with corrections by J Whalen, 2nd by E Fancy; J Whalen- Yes, E Fancy- Yes, C Johnson- Abstained

Motion to approve Minutes for 12/8 by E Fancy, 2nd by J Whalen; All in Favor, Yes

2. Appointments – None

3. ARPA Requests

- a. Generator requests. Bob Garon was consulted about a generator for Town Hall on the Police Department side. The panel can be split with designated areas being usable including the elevator. The Fire Department and Highway would need more looking into because of the complication of combining the two buildings through one Breaker and electrical panel. A 20 KW Generator costs about \$8,000 plus prevailing wage.
- b. Highway department- received a quote for a John Deere 544 with extended warranty for \$265,369.82 to replace current loader.
- c. Community Center Kitchen upgrade was suggested and is thought that it would have a big impact on the community. There is one estimate that doesn't include labor. Two additional quotes will be acquired for comparison. Labor costs will need to be estimated as well.
- d. Can Community Compact Grant be used for IT equipment instead of ARPA? This will be looked into. Town has \$4,561.62 available from an Article. The Town needs an assessment to determine what funds are needed.

4. Sandy Beach Rd status of legal input on process for conversion to public road

- a. The guidelines of our subdivision requirements cannot be met within the area. It was recommended by SVE Associates (firm that did preliminary plan) to do a hard survey of

each end of Sandy Beach Road and create a revised plan, honoring all the property lines as much as possible. Resulting plan would be released and reviewed in public meeting to determine feasibility of and public interest in pursuing the conversion.

5. FEMA FIS (flood risk) report

- a. Three areas of concern; The Town has to designate a flood plan administrator in the bylaws. Adopt 4 or 5 pages of definitions into flood plain section of bylaws. Who is going to enforce this. There has been no change, updates or add-ons in terms of case parcels in the most recent review periods.

6. Permit fee schedules – a review of building, electrical and plumbing permit fees has been done; effective Jan 1, 2023 some Holland permit fees will be adjusted and/or simplified. Updated fee schedules are posted on the Town website.

Motion to approve the updated permit fees by E Fancy, 2nd by J Whalen; All in Favor, Yes

7. Hamilton Reservoir Special Use Permit Request - Pioneer Valley Bass Anglers; Bass fishing; arrival 6am; event 7am-3pm; 5 veh/5 boats on July 8, 2023.

Motion to approve Special Use Permits Requests for 7/8/23 by J Whalen, 2nd by E Fancy; All in Favor, Yes

8. Town Meeting time - Tuesday May 30, 2023 at 6:00pm

9. School Board liaison - James Whalen will be the liaison for the School Board

10. Board/Committee/Department updates

a. IT Status

- i. There are still issues with IT. There are still ongoing email server issues, issues with remote access and remote logging in. There is still a lack of communication and response from vendor. A meeting to be scheduled next Tuesday 27th tentatively at 1:00pm with current vendor about these ongoing issues.

- ii. Looking at State vetted vendors is the next step. Also, Northeast IT Systems Inc. was suggested.

- b. Finance Board update - Finance has sent out their budget request and schedule. Select Board meeting with Finance was scheduled on March 2; they've requested it be moved to February 23rd.

- c. Lake Oversight Committee – question on whether the current boat Bylaw need to be codified before any changes can be considered.
 - d. Ambulance contract – current contract expires at the end of FY23..Tri-town committee has been meeting to discuss options. There will be a meeting on third week of January in the evening. All the Three Towns Administrators, Accountants and others will be at the meeting.
 - e. ByLaw Committee update - Timeline for General Code project, documentation should be coming in January or February.
 - f. Planning Board update - They talked about the flood plan at the last meeting.
 - g. Community Center update - Senator Fattman or Kylie would be at the Community Center for lunch on Wednesday December 21, 2022.
11. MMA Annual meeting - Mass Municipal Association has its 2-day Annual Meeting & Trade Show in Boston at the Hynes Convention Center on Friday, January 20th and Saturday, January 21st. Town Administrator is requesting approval of use of Select Board expense budget for registration. Select Board said discounted hotel cost could be covered as well. Stacy will confirm with Accountant.

Motion to approve Town Administrator to register for MMA Annual meeting at \$225.00 by J Whalen, 2nd by E Fancy; All in favor, Yes

12. Select Board Communications

- a. MVP meeting last week. Brian Haughey sent out the summary and the Annual Report. We have been getting responses for the Survey.
- b. For underground storage tanks (UST) Mass DEP is requiring that Stage 1 facilities be upgraded with Stage 1 Enhanced vapor recovery systems on or before January 2, 2023. Towns have an extension until July 7, 2023. Discussion on options for funding the work – possible reserve account transfer or possible an FY24 Warrant Article.

13. Bi-weekly Warrants for approval

- a. FY23-12 AP - \$189,485.59
- b. FY23-12 Payroll - \$154,722.73

Motion to approve both Warrants by James Whalen, 2nd by Ernie Fancy: All in favor, Yes

Chair Closed Meeting - Meeting Adjourned at 7:13pm
Respectfully submitted by Jennifer Gumlaw