



**Select Board Minutes
Tuesday May 16, 2017 - 7 pm
Holland Town Hall
27 Sturbridge Road
Holland, MA**

Present: Elias Gillen
Lawrence Mandell, Member
Bettina Schmidt, Member
Kelli A. Robbins, Esq., Executive Secretary

Call to Order:

Mr. Gillen called the meeting to order at 7:00 pm.

Approval of Minutes

Motion 051617-1, Ms. Schmidt to approve as amended of May 2, 2017. 2nd Mr. Mandell. So voted

Meetings with the Board - None

Old Business

Mr. Gillen - Signed final report for 2013 Disaster Recovery Grant – Over the Top Road project (see attached)

New Business:

Ms. Ashleigh was present to witness the signing of the BAN loan for financing the KME Fire Truck in the amount of \$255,000. Select Board signed loan documents

Hiring Committee for Fire Chief

Mr. Gillen stated that a 3 (three) person committee for such a task is best with 3 people. Mr. Gillen also stated that it makes sense that the people on the committee should consist of the emergency responder leaders, Emergency Management Director, Police Chief and the retiring Fire Chief with an alternate of the Highway Surveyor if one of the other people cannot serve on the committee.

Motion 051617-2, Mr. Mandell, to establish the hiring committee for the Fire Chief position, consisting of Emergency Management Director, Current Fire Chief, Police Chief. 2nd Ms. Schmidt.

Motion 051617-3 Mr. Gillen, To amend Mr. Mandell's Motion to include as an alternate the Highway Surveyor if someone cannot serve on the committee. 2nd Mr. Mandell. Amendment to the first motion so voted

Motion 051617-2 The original motion by Mr. Mandell to create the hiring committee for Fire Chief, as amended. by Mr. Gillen. So Voted

Outreach Worker hiring Committee

Mr. Gillen reiterated his preference for 3 member committees for such purposes. Mr. Gillen recommended that the committee consist of the current Outreach Worker, a member of the Council On Aging, and the Veteran's Agent.

Motion 051617-4 Ms. Schmidt to create the hiring committee for the Outreach position as recommended by Mr. Gillen. 2nd Mr. Mandell. So voted

Parking at night by Town Hall

Mr. Gillen reminded residents that people should obey the parking signs at the town hall. Multiple warnings have been given. If you are attending a sporting event, never park in the police spots, never park in the library spots and don't park in the town hall parking spots on the nights posted on the signs. There is a designated parking area for sporting events. Cars found parked in violation of the signs will be towed going forward.

Items not previously anticipated prior to this posting.

Mr. Mandell expressed concern about how the Board would handle the process for people in a paid position in the event of not reappointing. The concern Mr. Mandell expressed, coming from a corporate background, there needed to be documentation of steps taken prior to removal of an employee. Mr. Mandell would like to reach out to anyone whose reappointment is in question to outline to the person the concerns the Select Board has with the performance ahead of time. In a corporation you are have to document why you are letting someone go.

Mr. Gillen stated that what Mr. Mandell was referring to is just cause termination.. Appointed positions within a municipality are employees at will. The Select Board does not need cause to deny reappointment.

Mr. Mandell stated he thinks a 3 month probationary appointment would be of value. Mr. Gillen expressed concern that a procedure of that nature would create more problems in the long term. Ms. Schmidt stated that she agrees with Mr. Gillen on this issue.

Public Access - None

Announcements:

1. Holland 5k road race is scheduled for May 20th.
2. The Annual Town Meeting will be held May 30th at 7pm in the Elementary School Gym

3. 3rd Annual Carl Beane Softball Game Scholarship Fundraiser is tentatively scheduled for Saturday June 24th. This will be an all-day event. More information will be forthcoming as it the day develops.
4. Police Cook out June 22, 2017 at the Community Center
5. Your next scheduled meeting is May 18, 2017 to finalize the warrant. Then the next regularly scheduled meeting will be June 6, 2017.
6. Any amendments to articles at town meeting must be given to the moderator in writing at town meeting.

Motion 051617-5 Mr. Mandell, to adjourn. Ms. Schmidt. 2nd. So voted.

Meeting closed 7:16 PM