

Holland Council on Aging Meeting

Holland Town Hall
27 Sturbridge Road
Holland, Massachusetts

Minutes of Meeting - August 8, 2017

Meeting called to order at 10:21 by Chris Haller, *Chairperson*.

Board members in attendance: Chris Haller, *Chairperson*; Linda Racine, *Secretary*; Sue Sanders, *Treasurer*; Cindi Harris, *Member*; John Senseman, *Member*; Fran Gallo, *Alternate Member*

Absent: Tina Rootes-Hunter, *Vice Chairperson*; Brenda Palmer, *Interim Community Center Coordinator*; Deb Tierney, *Outreach Worker*.

Other: Kelli Robbins, Carol Nitka

Secretary's Report

Motion to waive the reading of the minutes by Cindi Harris.

Second by Sue Sanders

Motion passed.

Motion to approve the meeting minutes by Fran Gallo.

Second by Cindi Harris.

Motion passed.

Treasurer's Report

Motion to approve \$21.00 for gluten free items for the tea party by Cindi Harris.

Second by Sue Sanders.

Motion Passed.

A vendor invoice was received for Laugh for the Health of It booked for August 21 at 1 pm, but the expense has not been approved.

Motion to approve \$300.00 for Blue Sky Consulting by Fran Gallo.

Second by Cindi Harris.

Motion passed.

Treasurer's report filed for audit.

Outreach Report

The job description for the new outreach worker has been modified and the hours and days to be worked were discussed. There is a link to the job description on the town website. Five resumes have been received.

Outreach report filed.

Coordinator's Report

Brenda submitted the coordinator's report.

Coordinator's Report filed.

Old Business

AED - there may be town funds available to obtain an AED for the Center.

Senior Housing - there has been no activity. The COA has invited the select board to attend one of our meetings. We will need to schedule a late afternoon or evening meeting so Betina can attend. The COA would like to broaden the scope of the committee to include Senior Housing issues with an emphasis on keeping seniors in their own homes. The Opacum Land Trust will speak at a select board meeting in regards to the Sichol property for open space and senior housing.

The Outreach Worker Search Committee has been formed with Pat Swain, Cindi Harris and Deb Tierney as members. The committee has updated the job description. The next meeting is on August 16. The committee will look at resumes. The job posting ends at the end of August. Pat Swain will compile the interview questions.

Chris Haller and Brenda Palmer are working on the Formula Grant application.

The Transportation Subcommittee will meet on August 16 at 10 am.

The Show Up Brimfield Get Involved Day was a successful event.

COA attendance at the Zucchini Festival is encouraged.

COA attendance at the Select Board meetings is encouraged to advocate for the town wide needs of seniors. The senior population is increasing and we need to be prepared to meet their needs.

The general perception of the Senior Center is that it is for low income or older people. We need to promote it to attract more people.

Brenda is working on the Senior Aide position. It might be filled next month

COA membership is down by one person. Kelli Robbins would like to join the board.

New Business

Director's Requests

The freezer at the Center needs to be replaced. It must be purchased through a state vendor. Building maintenance items should be paid for by the town.

MCOA Conference

Brenda should attend the conference on Director Day. It is possible to volunteer and get the conference fee waived. It was decided to send one person each day for a total of \$310.00 for registration and mileage.

Motion to spend \$310.00 by Chris Haller.

Second by John Senseman.

Passed.

The Community Center Hiring Committee needs one member from the COA.

Motion to appoint Chris Haller by Fran Gallo.

Second by Cindi Harris.

Passed.

Friends of the Holland Community Center

Carol Nitka, Treasurer reported they are working on renting tables at the Center for the town wide tag sale. They are also working on the Zucchini Festival.

Motion to adjourn Chris Haller.

Second by Fran Gallo.

Motion passed. Meeting adjourned at 11:35 am by Chris Haller, *Chairperson*.

Next COA Meetings Wednesday, September 6, 2017 at 10:15 am at the **Holland Community Center** and Tuesday, September 12, 2017 at 10:15 at the **Holland Town Hall**.