

Holland Council on Aging Meeting

Holland Community Center
40 Brimfield Road
Holland, Massachusetts

Minutes of Meeting – January 9, 2018

Meeting called to order at 10:15 by Christine Haller, *Chairperson*.

Board members in attendance: Christine Haller, *Chairperson*; Tina Rootes-Hunter, *Vice Chairperson*; Sue Sanders, *Treasurer*; Cindi Harris, *Member*; John Senseman, *Member*.
Absent: Linda Racine, *Secretary*; Kelli Robbins, *Member*; Fran Gallo, *Alternate Member*.
Other: Allan Percy, *Outreach Worker*; Brenda Palmer, *Center Director*.

Secretary's Report

Motion to waive the reading of the minutes by Sue Sanders.

Second by Tina Rootes-Hunter.

Motion passed.

Motion to approve the meeting minutes (as amended) by Tina Rootes-Hunter.

Second by Chris Haller.

Motion passed.

Treasurer's Report

Motion to approve the report by Chris Haller.

Second by Cindi Harris.

Motion passed.

Outreach Report

Motion to approve the report by Cindi Harris.

Second by Tina Rootes-Hunter.

Motion passed.

Outreach report filed.

Director/Coordinator's Report

No Action Taken

Old Business

My Senior Center

Chris Hamilton, representative of My Senior Center, a check-in computer system with a touch screen program in use at many Senior Centers, presented highlights of the system and demonstrated how the major features performed. He showed COA members how the seniors would use the touch screen, and explained that data input by seniors would be collected to aid in the preparation of the EOE (Executive Office of Elder Affairs) reports, saving time and effort by the staff. Chris also demonstrated a couple of staff reports. Pricing models were discussed,

and it was agreed that the Sponsor model would be the most appropriate for Holland, and would maintain statistics for the Town as well as the Center. **It was moved** by Cindi Harris **that the \$4,500 initial fee would be written for inclusion in the Town Warrant for the May 2018 Annual Town Meeting. Second** by Tina Rootes-Hunter. **Motion passed.**

Budget FY 19

Changes to proposed FY 19 budget and goals were discussed. Chris Haller will make the changes and invited COA members to attend the Finance Committee meeting with her in February.

New Business

Center Director's Requests

Motion to approve \$36 for Mah Jong playing cards by Chris Haller. **Second** by Sue Sanders. **Motion passed.**

End of Year Report

Chris Haller will make the changes suggested and redistribute the report for further review by COA members. A short special meeting will then be scheduled to approve the report for submission .

Motion to adjourn meeting by Chris Haller. **Second** by Cindi Harris. **Motion passed.**

Meeting was adjourned by Chris Haller, Chairperson, at 11:47 am.

Next COA meeting Tuesday, February 13, 2018 at 10:15 am at Holland Community Center.