



## **Town of Holland, MA – Finance Board**

### *Meeting Minutes*

December 12, 2018

#### **Call To Order**

The Chairman, Joe Yiznitsky, called to order a meeting of the Holland Finance Board at 7:05 P.M. on December 12, 2018 at the Holland Town Hall.

#### **Roll Call**

Finance Board members present were: Joe Yiznitsky, Clelland Johnson, Mike Brady, Stacy Stout and John Ebersold. Also present at the meeting was Ernie Fancy as the representative of the Select Board and former member Don Laing.

#### **Approval of Minutes**

Motion 0112122018 to approve the minutes of 11/28/18 meeting by Joe Yiznitsky. So voted, approved unanimously. The approved minutes will be sent to the All Boards clerk for posting.

## **Agenda Items**

### **Discuss Proposed Tree Removal:**

There is no additional information available about this topic. The Highway Surveyor was to send a request to the Select Board to solicit bids for the tree removal work.

### **Budget Spreadsheet Preparation:**

Don Laing provided updated files, etc. to be utilized in the FY20 budget process. These were given via a flash drive to Clelland Johnson who will update and maintain the files during the budget process.

### **Budget Letter to Committees:**

The Chairman forwarded the letter and meetings schedule that was used for FY19 to Mike Brady, who edited the letter and schedule for the FY20 budget process. The drafts of the letter and schedule were distributed and reviewed. Stacy Stout will edit the budget spreadsheet so that each department will receive its historical budget data with the budget request letter. It should also be used for the department to submit its FY20 budget request.

### **Review Meeting Schedule and Dates:**

It is expected that there will be a Finance Board meeting on January 16.

### **Next Meeting**

The next meeting will be held at 7:00 p.m. on Wednesday, January 9.

### **Adjournment**

Motion 0212122018 by Joe Yiznitsky to adjourn the meeting. So voted, approved unanimously. The meeting was adjourned at 8:30 P.M.

Minutes submitted by: Mike Brady