



## **Town of Holland, MA – Finance Board**

### *Meeting Minutes*

May 10, 2017

#### **Call To Order**

The Chairman called to order a meeting of the Holland Finance Board at 9:00 A.M. on May 10, 2017 at the Holland Town Hall.

#### **Roll Call**

Finance Board members present were: Ernie Fancy, Don Laing and Mike Brady. Not present were John Ebersold and Joe Yiznitsky. Also attending were Amir Kouzehkanani, Principal Transportation Planner/Manager of the Pioneer Valley Planning Commission, and Holland Highway Surveyor Brian Johnson.

#### **Approval of Minutes**

No minutes of prior meetings were voted upon.

## **Agenda Items**

### **PVPC Pavement Management Program:**

Mr. Kouzehkanani reviewed a report summarizing the conditions of Holland's roads that had been prepared by his organization. There are approximately 27 miles of paved roads in Holland. Currently, Holland's roads have an OCI (Overall Condition Index) of 50, with 0 meaning 'impassable' and 100 meaning 'perfect'. At the current level of funding, though, the OCI would decrease to 34 over the next 5 years. The report indicates that the funding for roadway maintenance would have to increase substantially to keep the OCI at or near the current level.

### **Highway Department Budget:**

The Highway Department's budget was discussed with the Highway Surveyor. Approximately \$171,000 is needed for the Engineering study for the Brimfield Road project. This study is required for the Town to secure a \$3 million grant to fund the project. The cost for the first phase of the study, the Survey, is about \$43,000. The Surveyor has about \$38,500 in the FY17 budget that can be used for the Survey. He has requested a transfer from the Reserve account of about \$4,500 to fund the cost of the Survey. In addition, approximately \$180,000 is still needed to complete the Over The Top Road project. If those funds are expended in FY18, it would mean that nearly all of the Town's Chapter 90 money would be used, leaving little funding available for routine road maintenance during FY18. Remaining work on Over The Top will probably be postponed until FY19.

## **Next Meeting**

The next meeting will be held at 7:00 on Wednesday, May 10, 2017..

## **Adjournment**

Meeting adjourned at 10:30 A.M.

Minutes submitted by: Mike Brady, Secretary