

## **Holland Finance Board**

GoToMeeting

### **Meeting Minutes for Wednesday, April 22, 2020**

GoToMeeting participation

Members present: Clelland Johnson, Andy Harhay, Joe Yiznitsky, Sharon Asheigh, Stacy Stout

BOS Liaison: Absent

Called to order by Clelland Johnson, Chair, at 7:02 PM

- Reviewed Agenda
- Reviewed Minutes from prior meeting
  - Minutes of Prior meeting - Motion to accept minutes as amended for 04/08/2020 made by Joe, 2<sup>nd</sup> by Andy, all in favor
- Reviewed/Discussed Budget - Current spreadsheet review
  - BOH Expense - Brush Dump chipping was done two years ago; will need to be done in FY21, so ~\$4K needs to be in expenses for the coming year (Cyclic stabilization will also be impacted)
    - Current ask is \$7k – includes current year \$3000 to be allocated for FY21 and add to stabilization for future years
    - Cyclic Stabilization - Add ~ \$1,500/year to cover periodic chipping at Brush Dump – likely to remain 3-year rotation but the \$1500 yearly will cover
  - BOS Ambulance Service - \$136K estimate was for continued use of Brimfield Ambulance; need to get cost of new service from Bettina Schmidt
  - Community Center Facility Staff Wages - not funding Van driver and transportation expenses, can take it from Reserve Fund if grant for a van is secured
  - Finance Board Expense – level fund
  - Police Wages - Andy to confirm the number with Chief
  - Trails Committee Expenses - Level fund per feedback from Dick Haller
  - Treasurer Tax Title Expense - Could consider funding >\$25K
  - General Stabilization - Consider putting in some FY21 dollars anticipating tough years ahead due to pandemic fallout

- Cyclic Stabilization – Stacy to work with Linda to verify what is initially included
- Per Guidelines related to COVID-19 fallback is to move to 1/12<sup>th</sup> budget or use last year's numbers until Town Meeting can be held
- Firefighter turnout gear – Andy getting cost per set from Jim/Chief
- Recreation Committee – we didn't receive anything from them – Sharon to reach out
- Town Administrator/BOS Asst Admin new position – to confirm need
- Review Correspondence –
  - Clelland drafting articles for Town Meeting
    - Transfer \$80k from Free Cash to Roadway Stabilization
    - Transfer \$90k from Free Cash to Capital Stabilization
    - Fire Dept gear – Andy following up
    - Highway
    - Tree Removal
  - Funds Transfer Request submitted by Highway Department – hold until we have more definitive numbers for current year expenditures
- Roundtable
  - Need to rescind prior posting for Hearing meeting on 5/5 and will submit agendas for May meetings
  - We will be using Town license for GoToMeeting going forward
  - Stacy to send any Approved minutes outstanding for posting to Andy
- Motion to Adjourn made by Andy at 8:28 PM; 2<sup>nd</sup> by Stacy, All in favor
- Any COVID-related expenses incurred by town will be routed to state as far as we know at this point

Next Meetings: Wed, May 6<sup>th</sup> and May 20<sup>th</sup> at 7:00PM via GoToMeeting per current shelter at home guidelines

Respectfully submitted by Stacy Stout, Secretary