

Holland Public Library

Board of Trustees

Meeting minutes for December 7, 2017

Members present: Jennifer Gumlaw, Shannon Horn-Eldred, Lynn Harhay; Jessi McCarthy, Director

The Chairman called the meeting to order at 11:55AM.

Old Business

- The minutes of the November 16, 2017 meeting were approved as written by a vote of 3-0; the minutes of the November 28, 2017 meeting will be corrected to note a resume end date of January 5 instead of January 8, 2018.
- Director's report: See attached; the Library will host an author talk with Gayle Suzanne at the Community Center on January 6, 2018.
- Vouchers: See attached; Jennifer Gumlaw signed the vouchers.
- Budget: The Trustees will meet with the Finance Committee on February 24, 2018; the preliminary budget was discussed with 3% wage increases, a \$300 increase for the CWMars membership, a \$500 increase for programming, and a \$500 increase for office supplies for a total Library budget of \$53, 425.
- Director search: According to an email from Kelli Robbins, all interview meetings must be posted and open to the public; Lynn will write a note to the assistants asking for their help during the search period and for compiling all the resumes that arrive.

New Business

- There was no new business.
- Next meeting: January 18, 2018 at 1PM.
- The chairman adjourned the meeting at 12:32PM.

Minutes submitted by: Lynn Harhay, secretary