

Holland Public Library

Board of Trustees

Meeting minutes for January 19, 2017

Members present: Peggy Lowell, Jennifer Gumlaw, Lynn Harhay; Jessi McCarthy, Director

The Chairman called the meeting to order at 3:58PM

Old Business

- The minutes of the December meeting were approved by a vote of 2-0.
- Director's report: See attached.
- Vouchers: The chairman signed vouchers; see attached.
- Building maintenance: A furnace cleaning has been scheduled with Petersen Oil for February.
- Survey update: The survey is up and running; it can be accessed online or in paper form at the Library; it will be available until March 16, 2017.
- Long-range plan: There was no update at this time.
- Food for Fines: Six bins of food were donated to the Congregational Church in Holland.
- Preliminary budget: A review was done; the Library meets with the Finance Board on February 18, 2017.

New Business

- Board meeting time: The Board voted 3-0 to change the start of the monthly meetings to 3:30PM.
- Next meeting: February 16, 2017.
- Adjournment: The chairman adjourned the meeting at 4:32PM.

Minutes submitted by: Lynn Harhay, secretary