

Holland Public Library

Board of Trustees

Meeting minutes for February 16, 2017

Members present: Peggy Lowell, Jennifer Gumlaw, Lynn Harhay; Jessi McCarthy, Director

The Chairman called the meeting to order at 3:34PM.

Old Business

- The minutes of the January meeting were approved by a vote of 3-0.
- Director's report: See attached; Jessi would like to replace the 'Open' flag because it is torn; the Board voted 3-0 to have Jessi research and replace two flags and approved the funds for doing so.
- Building maintenance: The furnace cleaning has been rescheduled.
- Survey update: The survey is open until March 16; current results were reviewed and will be taken to the Library's meeting with the Finance Board on February 18, 2017.
- Long range plan: The Board and Director will work next month on the 'Goals and Objectives' section of the plan.
- Budget: A final review was done; the preliminary budget will be taken to the Finance Board meeting on February 18, 2017.

New Business

- Extra hours: A discussion was held regarding the extra hours that Jessi would work if the preliminary budget is approved; after school hours on Thursday were suggested, possibly 2-8PM.
- Next meeting: March 16, 2017.
- Adjournment: The Chairman adjourned the meeting at 4:30PM.

Minutes submitted by: Lynn Harhay, secretary

