

Holland Public Library

Board of Trustees

Meeting minutes for August 17, 2017

Members present: Jennifer Gumlaw, Lynn Harhay; Jessi McCarthy, Director; Shannon Horn-Eldred

The Chairman called the meeting to order at 3:30PM.

Old Business

- The minutes of the July 20 and 26 meetings were approved by a vote of 2-0.
- Director's report: See attached. The ARIS report was completed and signed by Jennifer.
- Vouchers: Jennifer signed the vouchers.
- Ramp work: Jessi contacted Jeff Jolin who will begin the ramp replacement in September.
- Building process: See Director's report. Jessi placed survey numbers and comments in the Long Range Plan and had copies for the Board members to read; it was determined that the members would read the document before the next meeting and discuss any changes at the September meeting.
- New Board member: Lynn moved that Shannon Horn-Eldred's name be forwarded to the Select Board for confirmation, Jennifer seconded the motion and the vote was approved 2-0; Jen will contact the Select Board and/or Kelli for approval at their next Board meeting.

New Business

- Town Hall Community Room: Lynn learned that a person or persons at the Town Hall were upset with the condition of the Community Room after a Library project for children; Jessi confirmed that she cleaned the room and vacuumed several times and left it in good condition; she will contact Kelli with this information so that the Library can continue to use the room for larger groups.
- Next meeting: September 21 at 3:30PM.
- The Chairman adjourned the meeting at 3:56PM.

Minutes submitted by: Lynn Harhay, secretary