

Town of Holland
Planning Board
20 July 2021 at 6PM
Community Room

Planning Board Meeting

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Minutes

Members Present: James Whalen, Peter Frei, Kyle Merolla, Charles Furst

Members Excused Absence: Doris Ference

Others: Joan and Al West

Meeting call to order at 6:19PM

Old Business

No old business but the Board needs to have a discussion about time/date/location because of conflicts with other Boards meeting at the same time. Stacy mentioned the Board could meet on Wednesdays alongside ZBA time.

Public Hearing 6:30PM

- 1) 166A Stafford RD continuation
 - a. Accessory Dwelling Unit
 - b. Review that hearing published in Southbridge Evening News 2 times prior to start of hearing, notarized letter per Town Bylaws submitted to Town Clerk. **The West's provided this information, James included with Application packet.**

Doris unavailable so per Town Bylaws no quorum exists to vote on this application if one were to occur. Board currently does not have an appointed Associate Member. During this discussion about Draft Order of Conditions (not discussed because of Doris's absence but handed out as information) and quorum rules reviewed Peter made it clear, again, that it would be his intention to appeal and bring a lawsuit against the Board, applicants, and individual Board members if the Special Permit was to be passed.

Chair decided to continue this hearing to July 27th at 6:00PM. Moved by James, 2nd by Kyle, AIF.

New Business

- 1) Town Planner (James)
 - a. Discuss job description, hiring process.

General discussion on this position, James said we should start the conversation on what the position should look like, what our expectations are, etc.

Charles mentioned he would like someone with Field experience and certifications in particular, possibly a former engineer (someone retired looking for something “to do”). Kyle would like to see small town experience, Peter would rather not look for a PVPC (Pioneer Valley Planning Commission) contractor (general agreement here).

James also gave an overview of what a Town Planner typically does based on his experience. Kyle offered to write up a job description/scope of work for the Board to review.

Correspondence

Mail, Expenditure report

Previous Minutes from November-October 2020

Prior to this Board Peter had Minutes done which were voted on but Stacy informed the Board again that all members needed to vote on the Minutes, not just prior members (Dori and Peter).

Peter moved to have these outstanding Minutes adopted. 2nd by Kyle

Charles – Yes

Kyle – Yes

Peter – Yes

James - No

Adjourn

Kyle Moved to adjourn at 7:23PM, 2nd by James AIF

- All items on this agenda are reasonably expected by the Chair at time of posting.