

Holland Council on Aging Meeting

Holland Community Center
40 Brimfield Road
Holland, Massachusetts

Minutes of Meeting – May 8, 2018

Meeting called to order at 10:20 by Christine Haller, *Chairperson*.

Board members in attendance: Christine Haller, *Chairperson*; Sue Sanders, *Treasurer*; Linda Racine, *Secretary*; Cindi Harris, *Member*; John Senseman, *Member*; Kelli Robbins, *Member*.
Absent: Tina Rootes-Hunter, *Vice Chairperson*; Fran Gallo, *Alternate Member*.
Other: Allan Percy, *Outreach Worker*; Brenda Palmer, *Center Director*.

Secretary's Report

Motion to waive the reading of the minutes by Chris Haller.

Second by Kelli Robbins.

Motion passed.

Motion to accept the minutes of the April 10, 2018 meeting by Cindi Harris.

Second by Sue Sanders.

Motion passed.

Treasurer's Report

Treasurer's Report Filed.

Outreach Report

Allan Percy submitted his letter of resignation from the position of Outreach Coordinator. A search committee will be established to find a new coordinator.

Motion to nominate Cindi Harris as the COA representative on the search committee and Linda Racine as an alternate by Chris Haller.

Second by Kelli Robbins.

Motion passed.

Outreach report filed.

Director/Coordinator's Report

The walking club grant was denied because we already have a walking club.

Director's Report Filed.

Old Business

Budget FY 19

My Senior Center software will be part of the town budget instead of on the Town Warrant for the May 2018 Annual Town Meeting.

Senior Housing

Senior housing survey results are still trickling in. So far 25 percent of those surveyed have responded. The state has earmarked \$50,000 for the land purchase. A Holland Senior Housing Proposal letter has been drafted and needs to be approved as an official proposal from the town. Approval is needed from the following:

- Council On Aging
- Senior Housing Committee
- Selectmen
- Senior Center Director
- Outreach Coordinator
- Open Space and Trails Committee

Motion to accept the Holland Senior Housing Proposal as written by Kelli Robbins.

Second by Cindi Harris.

Motion passed.

Senior Transportation

An article will be placed in the newsletter asking for volunteer drivers with a good driving history. Drivers will be paid mileage at the Federal Government rate.

SAFE Grant

Brenda Palmer will provide the fire department with an updated signup sheet for the smoke detectors and fire extinguishers.

New Business

Center Director's Requests

Motion to approve \$100.00 for the June Bemis Nursery project by Chris Haller.

Second by Sue Sanders.

Motion passed.

Motion to approve \$100.00 for the July Bemis Nursery project by Chris Haller.

Second by Cindi Harris.

Motion passed.

Brenda would like to replace the current picnic tables with patio tables and chairs with arms for senior safety.

Reappointment of COA Board Members

Members up for reappointment are:

- Chris Haller – will serve again

- Linda Racine – will serve again

- Sue Sanders – will be leaving the council

Allan Percy will join the council as an alternate member. Kelli Robbins will post for a new member position. Reappointments will be voted on in June.

Video Surveillance Cameras

The video surveillance cameras were installed for security purposes at the Center. The cameras have no audio. The video is saved for 30 days and automatically erased. There are 8 cameras, 6 inside the building and 2 outside. There is a motion sensor notification to an app on Brenda's phone at night. Signs have been put up at the entrance to notify that video monitoring is in use.

Formula Grant Training

Chris Haller will attend the training this year.

MCOA Annual Meeting

The meeting will be held at the Beechwood Hotel in Worcester on May 17.

Motion to approve \$60.00 for Brenda Palmer to attend the meeting by Kelli Robbins.

Second by Cindi Harris.

Motion passed.

Motion to approve up to \$75.00 for each event plus mileage for anyone who wants to attend any MCOA sponsored event by Chris Haller.

Second by Cindi Harris.

Motion passed.

Motion to adjourn meeting by Kelli Robbins.

Second by Sue Sanders.

Motion passed.

Meeting was adjourned by Chris Haller, Chairperson, at 11:45 am.

Next COA meeting Tuesday, June 19, 2018 at 10:15 am at Holland Community Center.