

## Holland Council on Aging Meeting

Holland Community Center  
40 Brimfield Road  
Holland, Massachusetts

Minutes of Meeting – June 19, 2018

Meeting called to order at 10:18 by Christine Haller, *Chairperson*.

Board members in attendance: Christine Haller, *Chairperson*; Tina Rootes-Hunter, *Vice Chairperson*; Sue Sanders, *Treasurer*; Linda Racine, *Secretary*; John Senseman, *Member*; Kelli Robbins, *Member*.

Absent: Cindi Harris, *Member*; Fran Gallo, *Alternate Member*.

Other: Allan Percy, *Outreach Worker*; Brenda Palmer, *Center Director*.

### Secretary's Report

**Motion to waive the reading of the minutes** by Kelli Robbins.

**Second** by John Senseman.

**Motion passed.**

**Motion to accept the minutes of the May 8, 2018 meeting as amended** by Kelli Robbins.

**Second** by John Senseman.

**Motion passed.**

### Treasurer's Report

A meeting will be scheduled with the accountant to finalize the FY2018 accounting.

***Treasurer's Report Filed.***

### Outreach Report

A new computer has been installed in the Outreach Office.

The hiring committee of Allan Percy, Pat Swain and Linda Racine met on June 18 to interview candidates for the Outreach position. Jennifer Mott was approved and hired. Pat Swain will present her name to the selectmen for appointment at the next meeting.

***Outreach report filed.***

### Director/Coordinator's Report

Brenda is working with the My Senior Center company to have the system installed with our current data. There will be a training session on the software on July 20 from 10am – 3pm. COA members are encouraged to attend.

A \$300.00 grant was received for a Go4Life Family Fun Walk on September 15 at 9am.

The EPA has approved the location for planting a Garden Club herb garden.

Brenda will ask the EPA to approve planting shrubs around the walking trail and 9 hole mini golf course that town members can use for free.

**Director's Report Filed.**

## **Old Business**

### **COA Board Appointments**

**Motion to nominate Allan Percy for appointment as a member** by Kelli Robbins.

**Second** by Linda Racine.

**Motion passed.**

**Motion to nominate Linda Racine for reappointment as a member** by Chris Haller.

**Second** by Tina Rootes-Hunter

**Motion passed.**

**Motion to nominate Chris Haller for reappointment as a member** by Linda Racine.

**Second** by Sue Sanders.

**Motion passed.**

**Formula Grant Training** will be held Friday, June 29 from 9:15 – 11:45 in Northampton. Brenda and Kelli will attend.

Brenda attended the **MCOA Annual Meeting** "Finding Your Inner Superhero". It was good motivation for taking care of Seniors.

### **Senior Housing**

The Trails and Open Space Committees will meet with Ed Hood of Opacum Land Trust tonight. The meeting is sponsored by the Conservation Commission to obtain approval for a letter for an application for a land grant. The Selectboard has already voted to approve the letter and to fund the appraisal of the property using a gift from Norcross. Opacum will reimburse part of the cost of the land for open space. A building lot on the parcel will be sold to help fund the purchase of the land.

**Motion for COA to approve a letter for the land grant application** by Kelli Robbins.

**Second by** Linda Racine.

**Motion passed.**

### **Senior Transportation**

Volunteer drivers can submit mileage for reimbursement once they have been approved by providing proof of a valid driver's license and car insurance.

### **Safe Grant**

Brenda is reviewing the list of those who signed up for smoke detectors and fire extinguishers and will give the updated list to the fire department.

### ***New Business***

#### **Center Director's Requests**

**Motion to approve moving the \$100.00 for the July Bemis Nursery project to the June project** by Tina Rootes-Hunter.

**Second** by Kelli Robbins.

**Motion passed.**

A question was brought up about whether or not exercise instructors need to be renting the space in the Center. All instructors are paid out of the Formula Grant and receive a 1099. Brenda will research this matter.

#### **Website Postings**

There have been requests by organizations to post links to their websites on our web page. Kelli stated that we do not allow commercial organizations to post on our website, but government agencies can do so.

**Motion to adjourn meeting** by Linda Racine.

**Second** by Tina Rootes-Hunter.

**Motion passed.**

Meeting was adjourned by Chris Haller, Chairperson, at 11:30 am.

**Next COA meeting Tuesday, July 10, 2018 at 10:15 am at Holland Community Center.**