

Holland Public Library
Board of Trustees

Meeting Minutes for March 29, 2019

Members Present: Jennifer Gumlaw, Shannon Horn-Eldred, Tracie Scott (Library Director)

Additional Attendees: Bonnie Fancy (will fill open trustee position after town election)

The Chairman called the meeting to order at 1:01 pm.

Old Business:

- Minutes for February 21, 2019 meeting approved by a vote of 2-0.
- Director's Report (See attached copy.)
 - Maintenance
 - Sand obtained from highway department (no cost). This will replace the salt that was being used on the sidewalks.
 - Continue to have issue with outdoor library sign falling over, obstructing door, etc. in inclement weather.
 - Recent & Upcoming Events
 - Large attendance for Make Sock Snowmen (2/21/2019)
 - Spring Bunny Crafts (4/6/2019)
 - Community Book Club (4/8/2019)
 - Babysitting Training Class (4/18/2019 – 4/19/2019)
 - Mother's Day Flowers (5/4/2019)
 - Staffing
 - Cindi returned to work on 3/19/2019.
 - Etc.
 - Book order from Pilcrow Foundation placed on 2/25/2019.
 - Library Board and Director met with Finance Committee on 2/23/2019.
 - Library Printer has been replaced (thanks to donation by Shannon Horn-Eldred)
 - Mass Cultural Council awarded the library a grant for programming for \$875.00
 - Flyers were made / posted around town for April-May programs. Also sent to Community Center to be included in their newsletter and e-blasts.
 - Book and DVD order placed for March.
 - Summer Reading Program theme "A Universe of Stories" – planning has begun
- Vouchers:
 - One voucher is from last fiscal year, so it needed to be separated and reprinted so that it can come out of the revolving account.
 - All others signed accordingly.
- Board Member Updates
 - The Board of Selectmen would not appoint Bonnie due to it being an elected position.
 - Position will need to be filled during elections.
- Shelves & Sign
 - Tracie will contact Tantasqua to see if they can build the outdoor sign

- Eagle scout would also be a good avenue to find someone who could build a sign for us.
- New Bookshelf is currently under construction. Once completed, it will be donated to the library by Shannon Horn-Eldred.

New Business:

- Book Sale
 - Should we do it at the same time as the town-wide tag sale?
 - Tracie will get the date of the town-wide tag sale; once received, we will revisit this.
- Next meeting: April 25, 2019 @ 1:00 PM.
- Meeting adjourned at 1:50 pm

Minutes Submitted by Shannon Horn-Eldred, Secretary