

# Holland Conservation Commission

## 27 Sturbridge Road, Holland MA 01521

### Minutes of Conservation Commission held on January 10, 2017.

**Members Present:** Chairperson Marcia Beal; Jessica Chaffee; Kathy McKenna; Andy Harhay.

**Members Absent:** Fran Gallo, Chris McCooe

Meeting called to order at 6:32 pm by Marcia Beal.

Motion by Marcia Beal to accept minutes of December 13, 2016 as amended. Andy Harhay, 2<sup>nd</sup>; All in favor; Motion passed.

### Order of Business:

#### Correspondence/Phone Calls:

- Mark Stinson gave us the DEP number for Dan Benton—DEP #1840329.
- DEP # 184187--Patrick and Chrissy Ryan have sold property at 9 Joanie Drive and need to get their certificate of compliance for the septic system. Jessica will send a copy of the certificate of compliance to the lawyer regarding 9 Joanie Drive.
- Marcia will contact Stonebridge Press to straighten out confusion about past due invoice.
- Kelli Robbins sent out information about the new website.
- Appointments: Andy Harhay was appointed to the Conservation Commission after the Dec. 20 Selectman's meeting.
- MACC sent an invoice for \$55 for Kathy McKenna to take an on-line Webinar Training on January 19, 2017.
- Other emails regarding funding opportunities for trails and parks. Marcia will forward the information to the Trails Committee.
- All boards are requested to attend a Selectmen's Meeting on January 17 at 7:20 pm to discuss Brandon Cove dredging.
- CPR training will be offered in February.
- Kenny Ferrence has requested the October 15 meeting minutes. Checked past minutes and the meeting date was October 11. The minutes were copied and will be delivered by Jessica Chaffee.
- Mike Lacey (56 Butterworth Road) sent an email to the Conservation Commission regarding an addition onto his house. There is a small man-made pond on his property. Jack Keough advised him to contact the Conservation Commission.
- Marilyn Capizzano of Leisure Drive left a phone message. She has been without water since October 2016 and wants the draw down to stop. Jessica Chaffee will contact her and explain that this is a state recommended Best Management Practice for Lakes to help control the spread of aquatic weeds, and it has been employed in Holland for many years.
- Dan Butler (46 Island Road) left a phone message. He is wondering about cleaning out and organizing the right-of-way next to Island Road.

#### Old Business:

- Website Workshop December 22, 9-11.
  - Chris McCooe, Kathy McKenna, Andy Harhay, and Marcia Beal attended the general website workshop on Dec. 22. Chris McCooe and Kathy McKenna stayed for the advanced website workshop.
  - Chris and Jessica are working on procedure sheet for the Conservation Commission.
- Discussed overall status of open Conservation files.
- Discussed Conservation procedures. Asked Jack Keough to speak with us regarding the procedure for septic system permitting near water.
- Regarding the motion made by C. McCooe on 12/13/16 to send out an ENFORCEMENT ORDER TO CEASE AND DESIST to Mark Harmond: Marcia did not do the Cease and Desist order because it was a replacement tight tank and the Board of Health signed the permit. Conservation was not notified. The permitting procedure for the replacement of a tight tank was unclear. The permitting process near water needs to be clarified with Board of Health and Building Inspector.
- Benton, Daniel (336 Mashapaug Road, R06/A/8): Hearing has been postponed to January 24 at 7 pm.

#### New Business:

- Jack Keough joined us to help clarify procedure for the permitting process near water. He stated that his understanding was that the purpose of the pink procedure sheet was to initiate a formal tracking process to involve all of the appropriate departments in a review. He indicated that the procedure sheet should be necessary for septic or tight tank repairs. He also said that there is a general town by-law indicating that the Conservation Commission has jurisdiction over the watershed. Marcia is going to speak with Val Lundin regarding the need for a pink sheet when someone goes to the Board of Health with a project proposal so that Conservation can be notified of any projects.
- Update us on the LOC meeting/Andy Harhay: LOC met with the Selectmen and the Selectmen agreed to go ahead with the feasibility study for mapping the lake to identify the depths and the composition of the material in the lake. Lynn Arnold will put together the information necessary for a feasibility study. Friends of HRA will contribute some funds toward this and the town will ask for money through the budget process. This will be presented at the town meeting. The study will provide a baseline map of the lake. This is the first time a study of this scale will be done on Hamilton Reservoir.

- Andy Harhay indicated the highway department was aware of the grant money available for the culvert study and will submit the application.
- Marcia Beal suggested tying in a conservation information day with the Police Department's Annual Barbeque. Andy Harhay will check on the date for the Police Department Barbeque.

**Walk-ins:**

- Mike Lacey (56 Butterworth Road): Mike wants to put a room addition onto his house where there is currently a patio. He noted that there is a small man-made pond on his property. Jack Keough advised him to contact the Conservation Commission. The plan is to put an extension off the back without doing any foundation or concrete work. Mike estimated the pond is approximately 100 feet from the proposed addition. The house footprint is not being extended, because there is currently a patio. Mike was asked to verify the distance from the addition to the pond. If it is greater than 100 feet there is no need for Conservation to sign a permit. If it is less than 100 feet, Mike will need to come back and do an RDA. Jessica Chaffee asked Mike to email Concom if the distance is greater than 100 feet, so it can be noted in the minutes. Marcia Beal suggested that Mike begin the process by getting a pink sheet from Jack Keough.

Meeting adjourned 8:22 pm. Andy Harhay moved to adjourn the meeting and Jessica Chaffee seconded the motion. Motion passed.

Minutes respectfully submitted,

Kathy McKenna

**CC: Select Board, Town Clerk, Board of Health, Planning Board, Building Inspector, Highway Inspector, Highway Surveyor, Zoning Board of Appeals, File and HCC Chairperson, Board Clerk**