

## Holland Council on Aging

Holland Community/Senior Center  
40 Brimfield Road  
Holland, Massachusetts

Minutes of Meeting - January 10, 2017

Meeting called to order at 10:20 by Chris Haller, *Chairperson*.

Board Members in attendance: Chris Haller, *Chairperson*; Tina Rootes-Hunter, *Vice Chairperson*; Linda Racine, *Secretary*; Sue Sanders, *Treasurer*; Jack Reed, *Member*; Cindi Harris, *Member*; John Senseman, *Member*.

Other: Paula Bak, *Community Center Coordinator*; Deb Tierney, *Outreach Worker*.

Absent: Fran Gallo, *Member*

### Secretary's Report

Meeting minutes were discussed and amended.

**Motion** by Tina Rootes-Hunter to approve the meeting minutes as amended.

**Second** by Cindi Harris.

**Motion passed.**

### Treasurer's Report

***Treasurer's report filed for audit.***

### Outreach Report

The Town of Holland Butterworth Fund provides \$150.00 to supplement fuel assistance for low income seniors. There are not sufficient funds to provide supplements for all of the applicants in Holland. A request for donations to the fund will be put in the next newsletter.

***Report Filed.***

### Coordinator's Report

A field trip is planned in March to take the Elderbus to Technocopia in Worcester for a science class or a project using tools in the maker space.

Discussion of using the COA budget to pay Elderbus fees for residents of Holland since the senior companion driver is not available. Deb Tierney will research the best way to accomplish this.

Request by Paula Bak for \$148.00 to purchase supplies and ink from Staples.

**Motion** by Tina Rootes-Hunter for \$148.00 for supplies and ink.

**Second** by Cindi Harris.

**Motion passed.**

Request by Paula Bak for \$66.00 to purchase pushers and 2017 Mahjong cards.

**Motion** by Linda Racine for \$66.00 for Mahjong items.

**Second** by Tina Rootes-Hunter.

**Motion passed.**

Request to limit printing of Council on Aging reports to save paper and help the environment. Reports should be sent via email to all members and attendees by the first Wednesday of the month, if possible, to allow everyone to read the reports prior to the meeting. A limited number of copies will be printed for those who are unable to access prior to the meeting.

### **Old Business**

Welcome to John Senseman and congratulations on his appointment to the Council on Aging.

The Annual Report needs to be completed in March.

A Budget Proposal was made to amend the Programs and Meetings budget by adding \$100.00 to pay for coffee, bringing the Programs and Meetings budget from \$3500.00 to \$3600.00.

**Motion** by Cindi Harris to amend the budget.

**Second** by Tina Rootes-Hunter.

**Motion passed.**

Accomplishments and Objectives were amended.

The Senior Citizen Property Tax Work-Off was discussed. The hourly rate is currently \$9.00 an hour with a maximum work-off amount of \$1000.00. Proposal to have the Council on Aging support a town warrant to increase the Senior Citizen Property Tax Work-Off program to \$10.00 an hour with a maximum work-off amount of \$1200.00.

**Motion** by Tina Rootes-Hunter to support the warrant.

**Second** by John Senseman.

**Motion passed.**

### **New Business**

Request by Paula Bak for \$225.00 for a CPR Certification class for 4 Center employees and one member of the Council on Aging.

**Motion** by Linda Racine for \$225.00 for CPR Certification class.

**Second** by Cindi Harris.

**Motion passed.**

**Motion** to adjourn Cindi Harris.

**Second** by Jack Reed

**Motion passed.** Meeting adjourned at 11:40 am by Chris Haller, *Chairperson*.

Next COA Meeting Tuesday, February 14, 2017 at 10:15 am.