

Holland Conservation Commission

27 Sturbridge Road, Holland MA 01521

Minutes of Conservation Commission held on December 13, 2016.

Members Present: Chairperson Marcia Beal; Jessica Chaffee; Fran Gallo; Chris McCooe; Kathy McKenna.

Potential Members Present: Andy Harhay.

Meeting called to order at 6:31 by Marcia Beal.

Motion by C. McCooe to accept minutes of November 23, 2016 as amended. F. Gallo 2nd; All in favor; Motion passed.

Order of business:

- Recording Secretary, Valerie Lundin, submitted letter of resignation to town clerk dated November 29, 2016.
- Discussed Conservation Webinars and Website Workshop December 22, 9-11.
 - C. McCooe suggested Conservation board maintain its website, but board clerk is available if needed.
 - C. McCooe is signed up for the website workshop, but stressed she would not manage website for conservation.
 - K. McKenna and F. Gallo will try to attend website workshop if scheduling permits.
 - K. McKenna may take the conservation webinar on January 19, 2017 – 6 to 9pm.
- EDEP password changed by J. Chaffee.
- **MOTION** by F. Gallo to nominate A. Harhay as a member of the Conservation Commission; J. Chaffee 2nd; All in Favor; Motion Passed.
- F. Gallo to serve as Recording Secretary and continue duties thereof until such time as replacement volunteer recruited.
- Discuss overall status of open Conservation files.
- Discussed Conservation procedures.

Correspondence/Phone Calls:

- Letter from Liberty Construction regarding 10 Colette Drive. Homeowner unknown. C. McCooe advised Liberty Construction to attend a meeting for any work done in the buffer zones.
- LaMountain property (Blodgett farm) is being monitored by the DEP.
- Gregory Grenier (owner of record, per Vision Appraisal, December 2016), 35 Heritage Drive R31/B/3 – Picture sent to Conservation showing intermittent stream on property.
 - Discussed work being done – conservation has no record of permission granted. M. Beal has talked to J. Keogh regarding property.
 - Per BOH, Arthur Quinn issued permit for the insulation of septic system. BOH states Lauri McCool designed plan.
 - M. Beal, will check with assessor and/or tax department to verify owner, then call and/or send cease and desist order to all responsible parties. Also possible owner – Mark Hammond.

MOTION by C. McCooe to send out an ENFORCEMENT ORDER TO CEASE AND DESIST; J. Caffee 2nd; All in Favor; Motion Passed.

ACTION: Marcia will issue a cease and desist.

- Semi-Annual stipend paperwork signed and submitted.

PUBLIC HEARINGS:

7:00 PM: - Motion by M. Beal to open public hearing for Valerie and Ricky Lundin.

- RDA - **Lundin, Valerie K. and Ricky B.** of 21 Shore Road, R02/A/29. Per M. Stinson from DEP, RDA Negative 3 determination - NOI not necessary because 8 foot wall is to be installed to protect tree from falling into the lake.

- Procedure sheet for additional tree removal needs to be signed by J. Keogh before Conservation can sign.

MOTION by M. Beal to approve, complete, and sign RDA by HCC members dated today, 12/19/16; C. McCooe 2nd; All in Favor; Motion passed.

7:09 PM - Motion by C. McCooe to close public hearing; K. McKenna 2nd; All in Favor; Motion Passed.

7:30 PM: – Motion by Marcia Beal to open public hearing for Benton, Daniel.

- **Benton, Daniel** of 336 Mashapaug Road, R06/A/8. Wall installed without a permit. M. Stinson stated that he will not issue a DEP number until a public hearing is scheduled. Advised owner abutters letters must be sent. Official hearing scheduled for January 10th 7pm. M. Beal will submit ad.

7:50 PM: - Motion by Marcia Beal to close public hearing; K. McKenna 2nd; All in Favor; Motion Passed.

Walk Ins:

- **Boniface, Gary** of 11 Craig Road; R21/B/12. Request to remove dead pine tree located by and over house. May be more than 100 feet from water. Owner will be keeping wood. Advised by J. Keogh must sign Procedure sheet first.

Action: M. Beal, Chairperson, signed Procedure sheet.

New Business:

- Discussed hiring of a p/t clerk, purchasing a drone and a webcam; in addition to discussing the website and bylaws. All tabled to be discussed at future meeting.
- Discussed using “google apps” to scan and document correspondence into computer.

Motion by Fran G, to adjourn meeting; C. McCooe 2nd; All in Favor. Meeting adjourned 9:02

Minutes respectfully submitted,

Fran Gallo

CC: Select Board, Town Clerk, Board of Health, Planning Board, Building Inspector, Highway Inspector, Highway Surveyor, Zoning Board of Appeals, File and HCC Chairperson, Board Clerk