

Holland Public Library

Board of Trustees

Meeting minutes for September 15, 2016

Members present: Peggy Lowell, Lynn Harhay, Jennifer Gumlaw; Jessi McCarthy, Director

The chairman called the meeting to order at 4:01PM

Old Business

- The minutes of the August meeting were approved by a vote of 3-0.
- Director's report: See attached.
- Accounting: A member of our Board might need to attend the next Finance Board meeting; Lynn will find out the date and email their chairman.
- Building maintenance: Jessi has decided not to purchase a lock box because there are enough keys available nearby in case of an emergency; an electrician for repairing the fire alarm has been difficult to find so it was suggested that Jessi contact the Electrical Department at Tantasqua; John Smith volunteers for our lawn care; during a discussion of the ramp painting, it was suggested that Lynn call Jeff Jolin for estimates for replacing the ramp surface with pressure-treated wood and with a composite material.
- Long-range updates: The October meeting will be used for a review.

New Business

- Vouchers: See attached.
- Town land: Peggy indicated that in her discussion with Jen Iler she learned that the Rec Committee is interested in the Circle H land for fields.
- Trunk or Treat: The date for Trunk or Treat may be October 29; Jessi is planning to do an inside haunted house; a storyteller will take part.
- Town-wide training: There will be a mandatory town-wide training on sexual harassment on October 3 starting at 6PM; clarification is needed from Kelli; our assistants will be paid for their time.
- Ethics review: Jessi conducted an ethics review with the assistants; new CORI checks will also be done.
- Next meeting: October 20, 2016.
- Adjournment: The chairman adjourned the meeting at 4:50PM.

Minutes submitted by: Lynn Harhay, secretary