

Holland Public Library

Board of Trustees

Meeting minutes for October 20, 2016

Members present: Peggy Lowell, Jennifer Gumlaw, Lynn Harhay; Jessi McCarthy, Director

The chairman called the meeting to order at 4PM.

Old Business

- Director's report: See attached; David Bates, storyteller, will entertain during Trunk or Treat.
- Building maintenance: Electrician Kenny Kaine will check the Library's fire alarm and front porch light and send an estimate; the estimate for the ramp replacement from Jeff Jolin was \$1500 for pressure-treated wood and \$2000 for composite.
- Trash issue: Lynn contacted LeBoeuf and Republic for their costs for Library trash pick-up (cost sheet attached); the Board will decide at its next meeting when the preliminary budget is discussed.
- Long-range plan: This topic was not discussed.

New Business

- Accounting: Sharon did a last minute salary voucher for Jessi using the old form; that's why Amy, the Accountant, sent her email questioning the process.
- Food for fines: The Board approved a Food for fines program to begin in November and continue into January; items will be donated to a local food pantry.
- Vouchers: Peggy signed vouchers; see attached copy.
- Next meeting: November 17, 2016.
- Adjournment: The chairman adjourned the meeting at 5:10PM.

Minutes submitted by: Lynn Harhay, secretary