

Holland Public Library

Board of Trustees

Meeting minutes for November 21, 2016

Members present: Peggy Lowell, Jennifer Gumlaw, Lynn Harhay; Jessi McCarthy, Director

The Chairman called the meeting to order at 3:29PM.

Old Business

- Minutes: The minutes of the October meeting were approved by a vote of 3-0.
- Director's report: See attached.
- Building maintenance: An electrician will check out the Library's porch light and fire alarm.
- Long-range plan: Jessi will look for goals and objectives other libraries have used to see if they are applicable to the Holland Library's plan.
- Food for Fines: This program will run until January 15, 2017.
- Preliminary budget: The preliminary budget is due on February 1, 2017; February 18 at 9AM is the Library's meeting with the Finance Board; the Board worked on costs and items to include in the new budget: Jessi will contact Kelli for a contract amount for trash pick-up; an increase of hours on Thursdays from 3-8PM; \$2000 for a composite ramp repair.

New Business

- Vouchers: Peggy signed vouchers; see attached copy.
- Toys for Tots: The Library has a box for donations; the Police Department will handle the distribution.
- Next meeting: December 15, 2016.
- Adjournment: The chairman adjourned the meeting at 4:331PM.

Minutes submitted by: Lynn Harhay, secretary