

Holland Public Library

Board of Trustees

Meeting minutes for December 15, 2016

Members present: Peggy Lowell, Jennifer Gumlaw, Jessi McCarthy, Director

The Chairman called the meeting to order at 4:00PM.

Old Business

- Director's report: See attached.
- Building Maintenance: Porch light working and fire alarm installed.
- Long Range plan: Still working on the long range plans
- Trash: Verbally quoted for \$26 per month; Budgeted for \$30 per month.
- Preliminary Budget: The budget will need to be discussed at the January Meeting.

New Business

- Vouchers: Peggy signed vouchers; See attached copy.
- Survey: Jessi signed up for survey monkey and prepared survey questions. Should be up and running by tuesday.
- Next Meeting: January 19, 2016
- Adjournment: The chairman adjourned the meeting at 4:29PM.

Minutes submitted by: Jennifer Gumlaw, Acting Secretary.