

ASSESSORS OFFICE
TOWN OF HOLLAND
Minutes of meeting held 10/27/2015

Meeting open at 6:04 p.m.

Attendance: Present: Christian Petersen, Cynthia Poirier, and JoAnne Higgins.

Signatures:

The Board reviewed and signed the Chapter 61, 61A and 61B Notice of Action to applications and one Chapter 61 Lien.

No Exemption applications were presented at this meeting.

Discussion / Review:

- FY2016 Tax Rate forms LA-4, LA-13 and LA-13A submitted to Gateway for DOR review.
- The Board noted the New Growth approved for Holland at \$62,031. The Board of Selectmen will hold the Tax Classification Hearing on November 3rd, 2015.
- FY17 Recertification of Values bids review/discussion:
The Board opened discussion regarding the bids for FY17 Recertification of Values. There was not an official bid opening, as Ms. Higgins had reviewed the bid from Vision and also a bid from Bishop & Associates. Vision reduced their bid submitted earlier in the year from \$31,000 to \$29,000 and bid \$4,500 for Personal Property valuation. Bishop & Associates bid a flat fee of \$11,000. Ms. Higgins addressed concerns she had surrounding hiring a smaller independent firm, her major concern was timely completion of the project and overall communication throughout the year. Ms. Higgins asked the Board to consider hiring Vision for this re-certification mainly because the firm currently serves Holland and she pointed to their proven track record with both current and previous projects. Mr. Petersen was in agreement with Ms. Higgin's suggestion and motioned to accept Vision's bid. Ms. Poirier asked Ms. Higgin's if it would behoove us to ask both parties for another bid to attempt to close the gap in the pricing? Ms. Higgins stated they were in her opinion, at the lowest possible number to complete the project. Ms. Poirier felt the number was still extremely high in relation to the other bid but after considering the statement made earlier by Ms. Higgins concerning the time issues, she seconded Mr. Petersen's motion to accept the bid presented by Vision Government Solutions. Motion carried. For reference the bids are attached to these Minutes.

The Board noted the HHCAA bylaw changes and request for feedback comments. Having no further business the meeting was adjourned at 6:53 p.m.

Next scheduled meeting is on Tuesday, November 10th 2015, at 6:00 P.M.

Respectfully submitted by- Cynthia Poirier

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