

**ASSESSOR'S OFFICE  
TOWN OF HOLLAND**  
Minutes of Meeting Held January 9, 2018

**Meeting Open:** 6:00 p.m.

**Present:** JoAnne Higgins, Diane Rhodes Gregoire, Christian Petersen

**Absent:** Cynthia Poirier

**Appointments:** None

**Meeting Minutes:** Minutes of meeting held on November 28, 2017 were presented, motion made by Christian Petersen to accept and sign, 2<sup>nd</sup> by Diane Rhodes Gregoire. Voted 2-0.

**Signatures:**

The Board signed monthly list of 2017 MV Excise Abatements granted in December \$332.09.

The Board signed 4 Personal Property Abatements.

The Board signed 2019 Map Maintenance Proposal.

The Board reviewed documents that required signatures. Motion made by Christian Petersen to sign, 2<sup>nd</sup> by Diane Rhodes Gregoire. Voted 2-0.

December 12, 2017 Signatures Completed:

The Board signed Notice of Commitment and Warrant to Collector FY2018 Actual Real Estate Tax \$2,654,953.22.

The Board signed Notice of Commitment and Warrant to Collector FY2018 Actual Personal Property Tax \$77,205.91.

The Board signed monthly list of MV Excise Abatements granted in November \$519.96.

**Discussion/Review:**

- The Board noted FY2019 budget planning, proposals for annual costs from VGSI and RRC.
- The Board noted VISION V8 quote for budgeting purposes \$10,000.00.

**Correspondence:**

- The Board noted annual budget worksheets and reports from the Finance Committee, budget forms due February 5, 2018. Budget meeting with Finance Committee is Saturday, February 24<sup>th</sup> 2018. Kelli Robbins, Executive Secretary, regarding Annual Town Reports due February 15<sup>th</sup>, 2018.

The next scheduled meeting is on Tuesday, January 23, 2018 @ 6:00 p.m.

Having no further business a motion was made by Christian Petersen to adjourn, 2<sup>nd</sup> by Diane Rhodes Gregoire. Voted 2-0.

**Meeting Adjourned: 7:00 p.m.**

Respectfully Submitted By: Diane Rhodes Gregoire, Clerk