

ASSESSORS' MEETING MINUTES

Meeting held as posted VIA REMOTE PARTICAPATION

July 14th, 2020 4:00 P.M.

ASSESSORS' MEETING AGENDA

Meeting held VIA REMOTE PARTICAPATION:

<https://global.gotomeeting.com/join/983017869>

Access was also available by dialing in using phone.

United States: +1 (571)317-3122 Access Code: 407-124-581

Meeting Called to order by Christian Petersen 4:00 P.M.

Attendance: JoAnne Higgins, Christian Petersen, Cynthia Poirier

Meeting Minutes:

Motion made by Cynthia Poirier to table the Meeting Minutes of May 12th, 2020

Motion made by Cynthia Poirier to Accept the Minutes of the June 16th Meeting as presented.

Second by Christian Petersen.

Motion carried by roll-call vote Cynthia Poirier-Yes Christian Petersen-Yes

Signatures:

Warrant to Collect and Notice of Commitment to Accounting Officer for FY2021 Preliminary Real Estate Taxes \$2,771,058.11

Warrant to Collect and Notice of Commitment to Accounting Officer for FY2021 Preliminary Personal Property Taxes \$76,182.27

The Board noted the Chapter Land Application which was accompanied by a Forest Management plan for parcel 14-A-3. Ms. Higgins has proofed for compliance. Motion made by Cynthia Poirier to approve the application for Classification FY22. Second by Christian Petersen.

Motion carried by roll-call vote Cynthia Poirier-Yes Christian Petersen-Yes

Discussion / Review

The Board noted the DLS Gateway MDM-1 State reimbursement for exemption submission.

The Board noted the DLS Gateway forms for Omitted and Revised Assessment signed and submitted.

The Board noted the submission of the Election results and completion of Assessors Certification form in Gateway.

Office continues to be closed until such time the Governor directs specific guidelines and the Board deems safe measures are in place due to Corona virus, remote access is being utilized and communications are being received and sent to and from the public and internal staff. Ms. Higgins will continue interim year adjustment work.

Having no further business Motion made by Cynthia Poirier to adjourn the meeting.

Second by Christian Petersen. Motion carried by roll-call vote Cynthia Poirier-Yes Christian Petersen-yes

Meeting adjourned at 4:28 P.M. Next scheduled meeting Tuesday August 18, 2020 at 6:00 P.M.

Respectfully submitted,

Cynthia Poirier, Assessor