

Select Board Meeting Minutes- Approved
Holland Town Hall
Virtual Meeting
Tuesday, October 6th, 2020
5:00 PM

Virtual Meeting Attendance Members: Select Board Member: Bettina Schmidt, Select Board Member: Larry Mandell; Select Board Member: Clelland Johnson & Town Administrator: Janine Drake

Others Present Virtually: National Grid Designer: Mandy ; Pole Hearing Abutter: AJH; Pole Hearing Abutter: John; Police Chief Bryan Haughey; Community Center Director: Brenda Palmer; COA Chair, Linda Racine; LOC Member: Chris McCooe; Finance Board, Chair: Stacy Stout and Member: Andy Harhay. We also had 3 individuals who did not identify themselves.

Ms. Schmidt opened meeting at 5:00 PM

Ms. Schmidt announced the following information prior to our virtual meeting:

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Holland, Select Board will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Holland's website, at <https://town.holland.ma.us/>.

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on our Town's website an audio or video recording, transcript, or other **comprehensive record** of proceedings as soon as possible after the meeting.

The public will not be allowed into a Board/Committee meeting, even where there are any members of the public body and/or [city/town] staff or official(s) physically present at the meeting location during the meeting. "Public comment" portions of meetings will be temporarily suspended.

Meeting room link: <https://www.gotomeet.me/JanineDrake1>

Call the following number and follow the instructions: United States: +1 (312) 757-3121 Your access code: 524-171-077

Ms. Schmidt will be taking the agenda items out of order.

⦿ Minutes: September 15th, 2020:

Motion 10062020-1: Mr. Mandell made a motion to approve 9-15-2020 Minutes. **2nd Mr. Johnson.**

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

⦿ 11. 2019 Audit Posting Discussion:

Motion 10062020- 2: Ms. Schmidt made a motion to approve to post the 2019 Audit Documentation to the website. **2nd Mr. Mandell.**

Roll Call Vote: Larry Mandell: Yes; & Bettina Schmidt: Yes. & Clelland Johnson: Yes. **So Voted.**

⦿ 5:05pm National Grid Pole Hearing:

In accordance with the provisions of Chapter 166, Section 22 of the General Laws on the petition of National Grid to erect poles and wires upon, along, under, or across one or more public ways in Holland.

John, an abutter, raised concerns about the pole being on someone's property. Mandy, the National Grid Designer, explained that the new pole will not be on anyone's property. Going up at house #12.

Motion 10062020-3: Mr. Mandell made a motion to approve, accept and sign the National Grid Proposal pole and wire location on Craig Road. **2nd Ms. Schmidt.**

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

1. Lake Weed Treatment & Draw Down Discussion:

Phragmite weed treatment ideas and glyphosates which is basically round up were discussed for a possible treatment. Solitude said there is a treatment that could be used on the shrubs, also. Funding could come from Dam Maintenance or from our Norcross gift account.

RFQ for lake maintenance to vendors in March and April. Chris McCooe found another contractor. Pond and Lake Connection, out of CT and they cover MA, RI and NH. **Call Brian about the Draw Down Form.** People have asked to hold off on the draw down due to the drought. If levels are already at the limit, no draw down is necessary, possibly. 24" at the dam. Chris explained that her water level at water front is almost normal. We will ask Brian about his opinion on the draw down. **Ask Union about their draw down.**

Halloween Info:

How will Holland handle Halloween as it relates to COVID-19? Town doesn't have a Bylaw to regulate Halloween and there isn't a state statute. Trick or Treat at your own risk. We have some guidelines from CDC and DPH. We don't regulate Halloween. We don't have the authority to regulate Halloween. Trunk or Treat is cancelled. Mr. Mandell doesn't want to micromanage Halloween hours. We can regurgitate CDC

2. Warrant Articles for the STM:

SB discussed the new WA's and are tabling endorsement until 10-20-2020.

Motion 10062020- 4: Ms. Schmidt made a motion table the WA endorsements until the SB's next meeting on 10-20-2020. **2nd Mr. Mandell.**

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

Motion 10062020- 5: Ms. Schmidt made a motion to set the Wednesday, 10-14-2020 agenda to discuss prescribing amending the number of voters necessary to constitute a quorum at the STM. **2nd Mr. Mandell.**

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

Motion 10062020- 6: Ms. Schmidt made a motion to close off accepting the WA submissions. **2nd Mr. Mandell.**

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

3. Veteran's Agent Job Description & Ad:

Motion 10062020- 7: Mr. Mandell made a motion to approve Veteran's Agent Job Description with the change suggested by Pat Swain. **2nd Mr. Johnson.**

Motion Amendment 10062020- 7A: Ms. Schmidt added to change the VA job description and Ad.

2nd Mr. Johnson.

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

4. Outreach Coordinator Search Committee:

Who do we want on the Committee? (1) SB, (2) people from COA, and Community Center (Brenda Palmer recuses from participating on the OCSC and Town Administrator. All resumes need to be resubmitted after posting the Outreach Coordinator Job Ad and Posting.

Motion 10062020- 8: Ms. Schmidt made a motion to ask the following members to join the Outreach Coordinator Search Committee: (1) SB Member, (2) COA Members and the Town Administrator. **2nd Mr. Johnson.**

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

Motion 10062020- 9: Mr. Mandell made a motion to have Bettina Schmidt represent the SB to the outreach Coordinator Search Committee. **2nd Mr. Johnson.**

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

5. BRIC Grant Team and Statement of Interest:

Refer to Jay Mooney's 10-6-2020 text. And Chief Haughey. Need to fill out the Statement of Intent. Final Decision on which route we are go for. Causeway work and work with National Grid and move the poles.

Motion 10062020- 10: Mr. Mandell made a motion to apply for the BRIC grant for the purpose of improving the main causeway infrastructure. 2nd Mr. Johnson.

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

Motion 10062020- 11: Ms. Schmidt made a motion that if there is another option with the BRIC grant that we apply for improving our storm water management. 2nd Mr. Johnson.

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

6. CCC Grant Discussion:

Refer to Jay Mooney's 10-6-2020 text. And Chief Haughey. Made more sense to go after the generator for the Police Station. When we lose power Police do not have any communications nor do they or the TH have running water. We need a generator for the Police Station. The Chief is working on a Critical Vulnerability Assessment. We would be saving the taxpayers money. This would be a one time capitol purchase. To make a good case the technology structure is based out of the Town Hall. Brenda wanted to go over how to help Seniors in isolation with use of ipads, Chromebooks or laptops. Training for Seniors to be connected, also.

Motion 10062020- 12: Mr. Mandell made a motion to apply for the CCC IT for a Police/TH generator. 2nd Mr. Johnson.

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

Discussion:

Question for Jay: Is there more than one opportunity with the CCC IT grant. If yes, we would like to target the technology use for seniors.

7. Signs for the Town Hall:

Tabling until 10-14-2020.

8. 16 Island Road – Possible CDBG Funding Source-SB Approval:

On 11-17-2020 STM Warrant, in case PVPC isn't able to fund after all from the recaptured funds. Bettina will call Chris Dunphy

Motion 10062020- 13: Ms. Schmidt made a motion to go after the CDBG for 16 Island Road. 2nd Mr. Mandell.

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

9. PVPC Invoice Claim #7962 FY2019 Signatures (Make sure to give Becky this signed PVPC claim to process for Thursday, 10-8-2020):

Motion 10062020- 14: Mr. Mandell made a motion to approve and sign the PVPC Invoice Claim #7962 FY2019. 2nd Mr. Johnson.

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

10. PVPC CDBG Town/Owner Agreement Signatures:

Motion 10062020- 15: Mr. Johnson made a motion to approve and sign the CDBG Town/Owner Agreement for \$16,625.00. 2nd Mr. Mandell.

Roll Call Vote: Larry Mandell: Yes; Clelland Johnson: Yes & Bettina Schmidt: Yes. **So Voted.**

12. Special Use Permit for Brooks Brothers on 8-28-2021, Last Cast Anglers on 4-17-2021 and Basseekers on 6-5-2021:

Motion 10062020- 16: Mr. Mandell made a motion to approve the Special Use Permits for Brooks Brothers on 8-28-2021. 2nd Mr. Johnson.

Roll Call Vote: Larry Mandell: Yes; & Bettina Schmidt: Yes. & Clelland Johnson: Yes. **So Voted.**

Motion 10062020- 17: Mr. Mandell made a motion to approve the Special Use Permits for Last Cast Anglers on 4-17-2021. 2nd Mr. Johnson.

Roll Call Vote: Larry Mandell: Yes; & Bettina Schmidt: Yes. & Clelland Johnson: Yes. **So Voted.**

Motion 10062020- 18: Mr. Mandell made a motion to approve the Special Use Permits for Basseekers on 6-5-2021. 2nd Mr. Mandell.

Roll Call Vote: Larry Mandell: Yes; & Bettina Schmidt: Yes. & Clelland Johnson: Yes. **So Voted.**

13. Key Issuance:

BOH would like to give Kyle and Charlie keys to the office.

Motion 10062020- 19: Mr. Mandell made a motion to approve giving keys to Kyle and Charlie, subject to the Chair's approval. 2nd Mr. Mandell.

Roll Call Vote: Larry Mandell: Yes; & Bettina Schmidt: Yes. & Clelland Johnson: Yes. **So Voted.**

14. Electrical Rate Options:

Table discussion. Need to find out about how Chapter 30 B relates.

Motion 10062020-20: Ms. Schmidt made a motion to adjourn at 7:03 PM. 2nd Mr. Johnson.

Roll Call Vote: Larry Mandell: Yes; Bettina Schmidt: Yes; Clelland Johnson: Yes.

Respectfully submitted,

Janine C. Drake
Town Administrator