



Select Board Meeting Minutes-Approved  
Holland Town Hall Virtual & Physical Meeting for Board Members Only  
**Tuesday January 19, 2021**  
5:00 PM

*Virtual Meeting Attendance Members: Select Board Member: Bettina Schmidt & Select Board Member: Clelland Johnson; Select Board Member: Larry Mandell, Interim Town Administrator: Stacy Stout, and Police Chief Brian Haughey .*

**Ms. Schmidt opened meeting at 5:00 PM** Ms. Schmidt announced the following information prior to our virtual meeting:

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Holland, Select Board will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Holland's website, at <https://town.holland.ma.us/>.

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on our Town's website an audio or video recording, transcript, or other **comprehensive record** of proceedings as soon as possible after the meeting.

**The public will not be allowed into a Board/Committee meeting, even where there are any members of the public body and/or [city/town] staff or official(s) physically present at the meeting location during the meeting. "Public comment" portions of meetings will be temporarily suspended.**

Meeting room link: <https://global.gotomeeting.com/join/164106317> Call the following number and follow the instructions: United States: +1 (312) 757-3121 Your access code: 524-171-077

❖ **1. Minutes:** 01/05/2021 :

**Motion 01192021- 1:** Ms. Schmidt made a motion to approve the 01/05/2021 minutes.

**2nd Mr. Johnson. Roll Call Vote:** Bettina Schmidt: **YES** Clelland Johnson: **YES**. Larry Mandell : **YES**.

❖ **2. Covid-19 Vaccine Discussion:** with Chief Brian Haughey regarding Covid-19 vaccine mandate. This discussion was tabled. All were in favor of tabling this discussion. No action taken.

❖ **3. Town Administrator Search Discussion:**

Bettina is unclear whether the job was posted in the paper. Stacy Stout will need to follow up with Rebecca, All Boards Clerk on this Also there needs to be a discussion with Linda Blodgett on who was on the search committee when Janine Drake was appointed. Bettina request that this discussion be tabled until next meeting. All were in favor.

#### **4. COA appointment of Robin Cournoyer:**

**Motion 01192021-2:** Ms. Schmidt made a motion to appoint Robin Cournoyer to the COA. 2<sup>nd</sup> Mr. Mandell. **Roll Call Vote:** Bettina Schmidt: **YES**, Clelland Johnson: **YES** and Larry Mandell: **YES**.

#### **5. Request for SB Representation: LOC and By-Law Committee:**

**Motion 01192021-3:** Ms. Schmidt stated that no SB representation per By-Laws was needed for the By-Law Committee and that they appointed James Whalen. Ms. Bettina made a motion to appoint Clelland Johnson to be the SB representative for LOC. Clelland shared that his wife Lynn was an officer on the committee and was unsure if this was a conflict of interest. Ms. Schmidt stated she already discussed with Town Council and there was no conflict of interest. 2<sup>nd</sup> Larry Mandell. **Roll Call Vote:** Bettina Schmidt: **YES**, Larry Mandell: **YES** and Clelland Johnson: **YES**.

#### **6. Identify new date for ATM (Annual Time Meeting)**

Discussion on where and when ATM could be held since that date Tantasqua Regional High School is unavailable. Stacy Stout states we can change it if it is before 06/30/2021 per Town Council and we will need to stay informed in case Open Law COVID restrictions change and no longer account for off-site/out of town property meetings. The meeting was supposed to be on 05/25/2021 so we could move it to Wednesday 05/26/2021

**Motion 01192021-4:** Ms. Schmidt made a motion to have the meeting moved to 05/26/2021. 2<sup>nd</sup> Clelland Johnson. **Roll Call Vote:** Bettina Schmidt: **YES**, Larry Mandell: **YES**, and Clelland Johnson: **YES**.

Ms. Schmidt would double check with Deb Boyd that this date is available.

#### **7. Finance Board - Budget request and Meeting date and FB Liaison – Kelli Robbins**

Discussion regarding a SB budget, a meeting date, and liaison to Finance Board. Larry Mandell is the liaison. The Town Administrator has always put it together in the past. Stacy Stout will need to start this process. Per Stacy Stout the SB budget is requested by Finance by 02/03/2021 and the meeting is 02/10/2020. Larry Mandell (FB liaison) will work with Stacy Stout for our next SB meeting on 02/02/2021 to present to SB before submission to FB.

## 8. Grant activities – 319 Grant Watershed – based Plan required and general update/summary of activities

Stacy Stout shared an email of the summaries. Stacy Stout states she knows that Brian Johnson from Highway department is on it, but did not know who other stakeholders are. Ms. Schmidt asked Stacy Stout to reach out to Joanne Higgins on other stakeholders. Stacy Stout states we need a liaison from SB. Ms. Schmidt volunteered to be the liaison.

## 9. Van and Vehicle Use Policy status:

Stacy Stout brought this up because of the Community Center receiving a van as a gift and she wants to know who owns this policy whether it is the Community Center or the Select Board. Chief Brian Haughey volunteered his template on policy he developed. Clelland ask if we could use the school bus policies. Ms. Schmidt states we do not own the bus company. So this is not an option. Ms. Schmidt will reach out to Sturbridge on their vehicle policy. Clelland ask Stacy Stout reach out to our insurance companies. Stacy Stout states she has other towns policies. Ms. Schmidt wants to know how the insurance would be paid by the Community Center. Stacy Stout will reach out to Brenda on how this will be paid.

## 10. Request to be on upcoming Agendas:

Stacy Stout is going to notify LOC that their request to be on the agenda for 02/02/2021 will be switched to 02/16/2021, given the budget discussions that will take place on SB meeting on 02/02/21. All were in favor of that request change.

Ms. Schmidt states they will meet with John O’Leary request for 15 minutes on progress of PVPC/CDBG on 02/16/2021, All were in agreement.

Mr. Mandell asked if the FB was meeting tomorrow 01/20/2021. Clelland confirmed they were meeting was tomorrow.

**Motion 01192021-5:** Ms. Schmidt made a motion to adjourn the meeting at 5:20 PM. 2<sup>nd</sup> Clelland Johnson. **Roll Call Vote:** Bettina Schmidt: **YES**, Larry Mandell: **YES** and Clelland Johnson: **YES**.

Respectfully submitted,  
Rebecca J. Hilbig  
All Boards Clerk