

**Select Board Minutes  
Holland Town Hall  
October 16th, 2018 @ 6 PM  
27 Sturbridge Road  
Holland, MA**

Present: Bettina Schmidt, Chair; Lawrence Mandell, Member & Ernie Fancy, Member  
Janine C. Drake, Town Administrator

*Others present:* Holland Fire Chief: James Gagne; Ginger Buteau; Holland FD: Rick Lundin; Police Chief: Bryan Haughey; Lt. S.P. Swain; Monson Fire Chief: Laurent McDonald; Brimfield; Fire Chief: Brendan McCarthy; Andy Harhay; Val Lundin and Kaitlin Desmarais

Meeting called to order by Ms. Schmidt at 6:01 PM

Bettina Schmidt shall be taking agenda items out of order.

Minutes:

**Motion 101618-1:** Mr. Mandell made a motion to approve the minutes of October 2nd, 2018, as written, 2<sup>nd</sup> Ms. Schmidt. So voted.

*Old Business:*

**⦿ Brimfield Road Project/Army Corps of Engineers- Order of Taking Signing:**

Tabling until 11-7-18 Meeting. Town Counsel feels that the current plans are inaccurate and awaiting revisions before signing of the Order of Taking.

**⦿ Brimfield Ambulance (BA) with Brimfield Fire Chief, Brendan McCarthy & Monson Fire Chief, Laurent McDonald:**

Brimfield Chief, Brendan McCarthy: Back in July during the payroll process they realized they are short in funding. BA has had some shortages in funding in the past. BA has a cash flow issue. This new agreement, with Brimfield taking over Brimfield Ambulance would be basically the same contractually. Holland will be still getting a paramedic service through the agreement. Mr. Mandell: How will it be different from BA? Mr. McCarthy answered that BA only has part time employees. The BA services that they are providing will be identical to the services we have currently. Brimfield will be waiting for the Brimfield Town Meeting so this proposal can be voted on at the meeting. Potential increase to the towns will be happening. The proposal will have 4 full time employees providing a benefits package of 36K per year, for each employee. Monson Fire Chief, Laurent McDonald: Check Amherst's FD ambulance servicing. Amherst has this similar service set up very comparable to how Brimfield will be running. The ambulance employees are regulated by the State. This new service would be a change in management structure. The Select Board thanked the Fire Chiefs for coming in and explaining about this new proposal.

**⦿ Code Red for Voting:**

COA came to SB would like to tell the Holland residents that the COA would offer to pick up voters who need a ride and take them to vote. Arrangements need to be made with the Outreach worker: Jenn Mott, located on the 1<sup>st</sup> floor, for those unable to drive.

**Motion 101618-2:** Mr. Mandell made a motion to approve the COA offering to pick up Holland residents that are not able to get to voting through the Outreach worker.

2<sup>nd</sup> Ms. Schmidt. So voted.

**Emergency Management Director (EMD) with Police Chief Haughey, Fire Chief Gagne and Monson Fire Chief McDonald:**

The job description draft came from Bruce Augusti our MEMA representative and co-collaborated the job description with Chief Gagne & Chief Haughey. Crisis Management and Consequence Management are both important roles for this position and would be carried out by the PD Chief and FD Chief. The EMD would be a paid stipend. The Monson Fire Chief is currently the EMD and is paid a stipend of approximately \$1,600 which comes out of the general fund. The position needs to be certified by MEMA. The EMD needs to attend bi-monthly meetings. The new EMD would assist in preparing our Hazard Mitigation Plan, also needs to be updated; our Federal Funding depends on this plan. The Select Board thanked the Police Chief and Fire Chiefs for explaining the EMD job description in greater detail.

**7 Massaconnic Trail Driveway Application:**

**Motion 101618-3:** Mr. Mandell made a motion to approve the 7 Massaconnic Trail Driveway application. 2<sup>nd</sup> Mr. Fancy. So voted.

**Soper Construction, Inc Driveway Application:**

**Motion 101618-4:** Mr. Mandell made a motion to approve the Soper Construction Inc., Driveway application. 2<sup>nd</sup> Mr. Fancy. So voted.

**Repair of Various Private Roads:**

Informational request. No Discussion.

**Cox Communications Rate Adjustment Hearing:**

Holland would like to have the Boston Station, WBZ, added to the Cox Communications programming. Mr. Mandell wrote a petition letter requesting WBZ return back as a station available to Holland. We had this station in the past and would like it returned. The Hearing date is in Boston on 10-30-2018 at 11am.

**Emergency Action Plan Update Proposals:**

DCR wrote letter with a deadline of having Holland's EAP plan updated. We have 2 proposals; one from McClure for \$900 and another proposal from Fuss & O'Neill for \$2,200. Ms. Schmidt commented that she would like to approve Fuss & O'Neill's Proposal.

**Motion 101618-5:** Ms. Schmidt made a motion to accept Fuss & O'Neill's updated Emergency Action Plan (EAP) Proposal in the amount of \$2,200.00. 2<sup>nd</sup> Mr. Mandell. So voted.

**Phillips Special Permit Discussion for Town Counsel:**

Planning Board would like for us to speak to town counsel for review of this Special Permit process for Phillips.

**Motion 101618-6:** Mr. Mandell made a motion to approve sending the Phillips Special Permit to Town Counsel for review. 2<sup>nd</sup> Mr. Fancy. So voted.

**☼ Community Center (CC) Cook:**

The lunches that we have delivered from Springfield get cold and are hard to keep warm or cold. The cook is offering his services to make the meals for the Community Center. The new Kitchen Manager, Brock Jenkins proposed that he would give the CC 10 hours per week, in exchange for the use of the CC's kitchen for his catering needs once or twice per month.

**Motion 101618-7:** Mr. Mandell made a motion to approve of the Community Center Cook's ability to use the Community Center's kitchen on the weekends in exchange for his extra time making more meals for the Community Center. 2<sup>nd</sup> Mr. Fancy. So voted.

**☼ PVPC Housing Production Plan Contract:**

**Motion 101618- 8:** Mr. Mandell made a motion to sign PVPC's Housing Production Plan Contract. 2<sup>nd</sup> Mr. Fancy. So voted.

**☼ Cultural Council Grant Contract & Authorized Signatory Listing:**

**Motion 101618-9:** Mr. Mandell made a motion to sign the Cultural Council Grant Contract. 2<sup>nd</sup> Mr. Fancy. So voted.

**Motion 101618-10:** Mr. Mandell made a motion to authorize the Cultural Council as the Authorized Signatory Listing. 2<sup>nd</sup> Mr. Fancy. So voted.

**☼ Special Permit for Bass Fishing for 8-18-19 for the Iceholes:**

**Motion 101618-11:** Mr. Mandell made a motion to approve and sign the Special Permit for the Bass Fishing for 8-18-19 for the Iceholes. 2<sup>nd</sup> Mr. Fancy. So voted.

**Announcements:**

\* Ms. Schmidt thanked the Holland FD team for an amazing job with the burn in Union, CT. We now have 3 new Junior Firemen. The 2 new young volunteers are on probation.

\* The Holland Police Stop Abuse Walk happened in Brimfield on Sunday. Senator Anne Gobi is pleased to announce our school district will be receiving FY19 Rural School Aid. Holland will be getting \$7,461.00. Tantasqua will be receiving \$86,825. The Rural School Aid funding is currently \$1.5M. Sen.Gobi is hoping to double that aid to 3M in FY20.

**Motion 101618-12:** Ms. Schmidt made a motion to adjourn. 2<sup>nd</sup> Mr. Mandell. So voted.  
Meeting closed at 6:46 PM.

Respectfully Submitted,

Janine C. Drake  
Town Administrator  
Town of Holland