



**Select Board Minutes  
Tuesday, November 21, 2017 - 6 pm  
Holland Town Hall  
27 Sturbridge Road  
Holland, MA**

Present:

Bettina Schmidt - Chair

Lawrence Mandell - Member

Kelli A. Robbins, Esq., Executive Secretary

Absent:

Elias Gillen - Member

**Call to Order:**

Ms. Schmidt called the **Community Development Strategy Hearing scheduled for 6:00PM** to order at 6:06 PM

**FY 2018 Town of Holland**

Ms. Schmidt read the current plan as provided by Christopher Dunphy. Mr. Mandell made several changes and sees more information that needs to be updated. Ms. Schmidt also noted that changes need to be made.

**Motion 112117PH -1** Mr. Mandell, for each of the Select Board members to review the document, make amendments and submit to executive secretary for typing. 2<sup>nd</sup>, Ms. Schmidt. So voted

Opened up to the public for comment:

Christine McCooe asked if she could see a copy of the document. Ms. Robbins said she would get a copy to her.

**Motion 112117PH-2** Mr. Mandell, to adjourn the hearing to reopen at 6PM on Tuesday December 5. 2<sup>nd</sup> Ms. Schmidt. So voted

Hearing adjourned 6:15

**Called Select Board regular meeting to order 6:18**

**Approval of Minutes**

**Motion 112117-1**, Mr. Mandell to table approval minutes of November 7, 2017. 2<sup>nd</sup> Ms. Schmidt. So voted

### **Old Business:**

#### **Letter to Brandon Cove residents**

Mr. Gillen, at the October 23rd, 2017 Select Board meeting, asked the Select Board to review a letter to be sent to the Brandon Cove residents in regard to dredging the cove.

Christine McCooe answered questions regarding the letter. The LOC did the research into the issue and proposed the letter be sent by the Select Board. Ms. Robbins asked if the letter should go to the entire street. Ms. McCooe stated that some of the Fenton Road residents also use the cove. Ms. Robbins will send out the letter to both streets.

Ms. Schmidt asked for a motion to accept as written.

**Motion 112117-2**, Mr. Mandell, to accept the letter as written to be mailed to the residents who abut the cove. 2<sup>nd</sup>, Ms. Schmidt.

#### **Memo from Attorney Robert Nislick**

Earlier in the year Attorney Robert Nislick was hired by the Select Board to get a written opinion on the process for towns in Massachusetts, to purchase land under different methods and different circumstances. That document is now in the hands of the Select Board.

**Motion 112117-3** Mr. Mandell, to table discussion until he has had time to review the document. 2<sup>nd</sup>, Ms. Schmidt. So voted.

### **New Business:**

#### **Subordination Agreement**

Mr. Mandell explained the importance of signing the subordination agreements for residents of the tri-town area (Holland, Brimfield and Wales).

**Motion 112117-4**, Mr. Mandell, to sign the subordination agreement for 41 Brookfield Road, Brimfield, MA, owned by Gerard E. Morin. 2<sup>nd</sup> Ms. Schmidt. So Voted

#### **Green Community signatory**

Ms. Robbins asked that the Select Board grant the executive secretary position signatory authority for green community grant activities. Mr. Mandell asked that anything signed by the executive secretary is shown to the Select Board afterwards. Ms. Robbins stated this would make doing the paperwork and documents required by the state, more timely.

**Motion 112117-5** Mr. Mandell to grant the executive secretary position authority to sign documents pertaining to Green Community activities. 2<sup>nd</sup> Ms. Schmidt. So voted.

### Hiring Town Counsel

Ms. Schmidt explained there has been work done by town counsel that has needed reworking by Ms. Robbins. Documents submitted on behalf of town counsel have been consistently late and inaccurate.

Discussion regarding what can be done. Select Board is not limited to only using one attorney. Ms. Schmidt stated that it would make more sense to hire on an as needed basis. If the town needs to do contracts, then a contract attorney should be hired. Hiring should be based on the expertise of the attorney with the subject matter at issue.

Ms. Robbins suggested the board think of a procedure to go about choosing the attorney that best suits the job at hand, for the next meeting.

### Delegation of duties for drawdown

Ms. Robbins asked that the notifications for the drawdown be assigned to the Lake Oversight Committee. Ms. Robbins stated that it makes sense to her that the oversight committee should be able to have oversight of lake related duties that can be delegated.

Mr. Mandell asked if Ms. Robbins had spoken with Lake Oversight Committee. Ms. Robbins stated she has not, because before she could approach the committee she needed to discuss it with the Select Board. The only time Ms. Robbins can discuss things with the Select Board as a group is at a meeting. Chris McCooe asked if the Select Board would be interested in coming to a joint meeting with LOC on Thursday December 7<sup>th</sup> at 7pm. Ms. Schmidt said she would check her planner and get back to her by tomorrow.

### Fire Chief – 120 days probations results

Ms. Schmidt stated that the probation time for Chief Gagne has expired. Mr. Mandell said that discussion of offering a contract is now an option. Ms. Schmidt stated there have been complaints received regarding Chief Gagne and recommended extending the probationary period for an additional 120 days until more information is known regarding the complaints received.

**Motion 112117-6** Mr. Mandell to extend the fire chief probationary period for an additional 120 days. 2<sup>nd</sup>. Ms. Schmidt.

### Announcements:

Marcia Beal completed 8 courses with Mass Conservation to receive her certificate of achievement for that accomplishment.

The following are seeking members

Zoning Board of Appeals - 1 member

OPEB - 2 members

Bylaw Committee - 1 member

Capital Planning Committee - 1 member not affiliated with any other boards or committees

Warrants signed as follows

18-19 Payroll \$93,021.72

18-21 Payroll \$87604.63

18-21 AP \$19,658.84

**Public Access –**

NONE.

**Motion 112117 – 7** Mr. Mandell to adjourn. 2<sup>nd</sup> Ms. Schmidt. So voted

Meeting closed 6:46 PM