

MINUTES
Tues, Jan 3, 2023
Select Board Meeting – 6:00PM
Town Hall Community Room 1st Floor & Virtual
27 Sturbridge Rd.
Holland, MA 01521

Select Board Members in attendance: Clelland Johnson, Ernie Fancy
Others in attendance: Stacy Stout (Town Administrator), Andy Harhay (Finance), Brenda Palmer (Community Center)

Select Board Members remote: James Whalen

Meeting called to order by Chair at 6:00pm

1. Minutes 12/20/22 & 12/28/22

Motion to approve Minutes for 12/20/22 & 12/28/22 by E Fancy, 2nd by J Whalen; All in Favor, Yes

2. Appointments – None

3. ARPA Requests

- a. Community Center Kitchen upgrade. The two additional quotes were acquired for the upgrade. Two of the companies will remove the old appliances for free, when they deliver the new ones as long as they are unhooked. An installation company is being contacted for an estimate of the installation cost.

4. FEMA Administrator

- a. MA Flood Hazard Management Program (FHMP) – technical assistance program
 - b. National Flood Insurance Program (NFIP) - provides federal flood insurance to property owners and requires communities to adopt and enforce floodplain management regulations

Motion to nominate the Conservation Commission as the FEMA Administrator for the Flood Insurance program by J Whalen, 2nd by Clelland Johnson; All in Favor, Yes

5. Capital Planning Committee

- a. There is a Capital Planning Committee bylaw that is extensive. The Town should have a five-year Capital improvement plan that is updated annually. This needs to be looked at for a potential bylaw update. The Town bylaw specifically states who is to be part of the committee. The seven-member committee includes Selectboard, Finance Board, Accountant, Treasurer, Planning Board, Town Administrator and one member at large.
6. Hamilton Reservoir Special Use Permit Requests – 7/16/23, Pioneer Valley Bass Anglers, Bass Fishing, arrival 6am, event 7am-3pm, 5 veh/5 boats

Motion to approve Special Use Permits Requests for 7/16/23 by J Whalen, 2nd by E Fancy; All in Favor, Yes

7. Board/Committee/Department updates

- a. IT Status-Selectboard had a meeting with the IT vendor on December 28, 2022 to address the concerns from both the Town and IT. There were many things brought up that will be implemented to improve the IT situation. Meetings with IT vendor should occur monthly to keep improvements ongoing.
- b. Finance Board update – Finance Boards next meeting is on January 12, 2023. They will be sending out a revised meeting schedule this week.
- c. Lake Oversight Committee – The Town received the link to review what has been codified.
- d. Ambulance contract – current contract expires at the end of FY23. Tri-town committee has been meeting to discuss options. All the Three Towns Administrators and others will be at the meeting on January 23, 2023.
- e. ByLaw Committee update -Ernie had a meeting with Element one and received his login ID. They have reorganized the Bylaws into chapters. There are 178 questions that they need answers to on different bylaws. The first step is to go through the questions. The Selectboard voted at a previous meeting to go with the completely new version.
- f. Planning Board update – None
- g. Community Center update – Kitchen update.

8. Select Board Communications

- a. The Town of Holland has a new point of contact from Senator Fattman's office named Amanda. She will be attending and representing the Senator at any events that the Town holds. We would like Senator Fattman to keep focused on the Community Center feasibility study.
- b. Culvert report sent to the Selectboard for review

9. Bi-weekly Warrants for approval

a. FY23– 13 Payroll - \$146,497.31

b. FY23- AP - \$134,938.44

Motion to approve both Warrants by James Whalen, 2nd by Ernie Fancy: All in favor, Yes

Suggestion was made to donate the Selectboard stipend as a college scholarship for a graduating Holland Senior. More research will be done on this.

Chair Closed Meeting - Meeting Adjourned at 7:17pm
Respectfully submitted by Jennifer Gumlaw