

Holland Conservation Commission
27 Sturbridge Road, Holland MA 01521
Minutes of Conservation Commission held on January 22, 2019

Members Present: Vice Chairperson, Marcia Beal; Kathy McKenna; Sam Spratlin; Kaitlin Laabs; **NOTE:** Due to her recent marriage, Kaitlin's last name has been legally changed from Desmarais to Laabs.

Members Absent: Andy Harhay; Jessica Chaffee; Ginger Buteau, Clerk (needed for main office coverage tonight).

Meeting called to order at 6:35 pm by Marcia Beal, Vice Chair

Approval of Minutes from 1/8/2019: Kathy asked that the list of persons attending the Zelinski Public Hearing be corrected. Sam made a motion to approve the minutes as amended. Kaitlin seconded. All in favor. Motion passed. Minutes approved as amended.

Approval of tabled minutes from 12/11/2018: The members present were unable to vote to approve these minutes as there was not a quorum of those who attended the meeting on 12/11/18 present tonight. Kathy made a motion to table the minutes; Sam seconded. All in favor. Motion passed.

Other Business/Roundtable:

- **Update on Cleo Guillette/17 Roberts Park Road:** Email sent to Cleo Guillette on 1/14/2019 from Kathy McKenna indicating that she had visited the site and the plywood installed appeared to be a satisfactory sediment barrier and satisfied Concom's request made at the Jan. 8, 2019 meeting. Kathy indicated to Cleo Guillette that outside work could begin again.
- **Review Annual Report and offer ideas/suggestions:** Marcia handed out copies for everyone to review and make suggestions.
- **Update on Tree Removal Applications, approvals, and record keeping:** Kathy suggested that we quickly review any approved applications at regular meetings and record the information on a spreadsheet created for this purpose. Tonight Jim Duza, came as a walk-in. He had not received a mailed copy of the approval form that members had signed. It was suggested that one of the site visit members should take responsibility for mailing out copies of any approved applications rather than asking Ginger to do this. It was also suggested that we ask applicants for a pre-addressed, stamped envelope if they want the approval mailed to them. Someone also needs to take responsibility to make a second file copy prior to mailing out the approvals. Approvals need to be recorded on the spreadsheet and saved in a notebook that is in the office. Marcia will update the information on the form and the website to inform applicants that they can expedite the approval process by including a pre-addressed stamped envelope. Also, we will add a place for applicants to include a mailing address along with the address of where the trees are to be removed.

- **Update on 23 Island Road—possible construction:** It appears that a permanent dock may have been constructed and placed in the lake. Based on a complaint Kathy received, she drove by and noted construction materials which included several pre-formed, cement footings in front of 23 Island Road. What appeared to be a newly-built, permanent dock was located in the water. The pre-cast cement footings appeared to be the type used as supports for a dock or deck. Marcia visited the site and took pictures that she sent to Jack Keough. Marcia will contact Jack Keough about whether or not there was a permit issued. Kathy noted that an email from Andy Harhay indicated that the Town Bylaws prohibit installing permanent docks. Kaitlin thinks we ought to contact Mark Stinson as this is a serious violation of the Wetlands Protection Act. Marcia wants to check with Jack Keough first. Marcia will meet with Jack to get information on whether he issued any permits prior to HCC taking action and contacting Mark Stinson.
- **Update on a Holland Resident's concern about a property in Union, CT that was using heavy equipment for digging in the buffer zone without the protection of sediment barriers:** Marcia will contact the Holland Select Board about this issue, asking that Conservation be notified if there is construction on the lake in Union, CT. Conservation would like to make sure the lake is adequately protected from sediment run-off.

MACC Conference on March 2, 2019: Andy hopes we can all attend.

Email Correspondence:

- 1/8/2019: From Kathy McKenna to Daniel Strum regarding his NOI submittal that has not been received. The meeting cannot be held and will need to be continued without an NOI number.
- 1/9/2019: From Laurie Bartkus noting that the 2019 Mileage Rate is .58 per mile, and to please update any forms being used.
- 1/9/2010: From Glenn Krevosky clarifying the placement of straw bales to prevent sedimentation from draining towards the wetlands. Kathy's reply to Glenn.
- 1/11/2019: From Gleo Guillette sending pictures of additional sediment barriers using plywood.
- 1/11/2019: To and from Mark Stinson, DEP noting that Daniel Strum needed to provide surveyed plot plans for the project at 34 Williams Rd.
- 1/11/2019: Confirming that the plot plans were sent to the DEP
- 1/14/2019: From Joy Duperrault noting opportunities for MVP planning grants.
- 1/14/2019: From Laurie Bartkus with the expenditure report attached.
- 1/14/2019: From Andy Harhay in response to a resident's concern noting that the Town Bylaws do not allow installation of a permanent dock.
- 1/14/2019: From DEP with NOI # 184-0358 issued for 34 Williams Road/Carol Burnham represented by Strum Construction
- 1/14/2019: Sent to Cleo Guillette from Kathy McKenna indicating that she had visited the site and the plywood appeared to be a satisfactory sediment barrier and satisfied Concom's requirement. Kathy indicated that outside work could begin again based on the January 8, 2019 Conservation meeting.
- 1/17/2019: From Peter Levesque asking if Commissioners had any other questions regarding the project at 50 Stony Hill Rd. He said to call with any concerns or questions.

- 1/15/2019: Kathy McKenna to Zelinski's and Daniel Strum to remind them of the time for their Public Hearings on 1/22/2019.
- 1/17/2019: Kathy McKenna to Stephen Soper reminding him of the time set aside for his meeting on 1/22/2019.
- 1/18/2019: Forward from Andy Harhay with the news that Holland will receive a \$202K grant towards the purchase of the Sichel Property designated for Conservation Open Space.

Phone Messages:

- 1/9/2018: Phone call made by Kathy McKenna to Glenn Krevosky regarding formal complaint at 1 Leno road. Glenn said that he has or will be addressing most of the concerns raised in the complaint. He noted the variance issued for the Septic System is a Board of Health issue. A summary of this phone call, complaint issues and Glenn's responses will be placed in the file along with Glenn's weekly reports
- 1/17/2019: From Sean Kelly regarding property listed as 0 Kimball Hill Road. He is interested in purchasing the property and wanted to know if he could cross a brook that is on the property with a bridge in order to build and access a new house. He would like to have an answer before purchasing the property. *(Kathy McKenna returned the call on 1/17/2019 and explained Conservation could not comment on this unless we were given a formal engineered plan. Suggested he talk with a Wetlands Consultant and/or the DEP. Explained the areas of ConComs jurisdiction with regard to streams, buffer zones, and wetlands. Also, addressed the various boards that need to be involved in permitting for new construction.)*

7:00 PM: Public Hearing Continuance / NOI #184-0357
50 Stony Hill Road/Robert and Brian Zielinski, owners

Persons in attendance: Vice Chairperson, Marcia Beal; Kathy McKenna; Sam Spratlin; Kaitlin Laabs; Brian, Robert and Angela Zielinski, owners

Meeting opened at 7:08 pm

Discussion: Kathy expressed concerns about monitoring the site. Kaitlin noted that Conservation would want weekly site reports and some additional barriers as part of the conditions due to the steepness of the slope. Hay bales along with a silt fence should be installed at the top of the hill. ConCom members want hay bales and straw wattles placed in between the two barriers. The barrier near the water will consist of straw wattles and silt fence. Questions arose about the 2 staging areas indicated on the plans. The one closest to the water is a concern for ConCom members and members want confirmation on how it will be used. All heavy equipment needs to be staged beyond the buffer zone on top of the hill. Nothing can be stored or stockpiled in the buffer zone. Any stockpiled material outside of the buffer zone needs to be contained by straw wattles and silt fence. The limit of work needs to be clarified and staked out on the site. Kaitlin said that based on the site visit, ConCom will allow removal of trees that were marked. For mitigation: 12 Trees and 12 bushes or shrubs. Kaitlin will send Kathy a draft of the OOC, and Kathy will forward the OOC to Pete Levesque.

A meeting will be set, on the site, with Rich Rivet (General Contractor) to go over the plans and review a Draft of the OOC with him. Kathy will send a draft copy of the OOC to Peter Levesque. The Zielinski's will talk with Rich Rivet and set a time for ConCom members to meet with him.

Motion/Decision: Kaitlin made a motion to continue the Public Hearing until our next meeting on 2/12/2019. Sam seconded. All in favor, motion passed.

7:30 PM: Public Hearing Continuance NOI # 184-0358 / 34 Williams Road/Carol Burnham, owner /Dan Strum, Strum's Construction Service

Project: Demolish current house and build new house; remove 2 trees adjacent to new foundation.

Persons in attendance: Vice Chairperson, Marcia Beal; Kathy McKenna; Sam Spratlin; Kaitlin Laabs; Dan Strum

Public Hearing opened at 7:45 pm

Discussion: The plan is to build a 2-story house on the same footprint. The current septic and well will continue to be used. The footprint will not change, but the house will be 2 stories instead of one, and a foundation will be dug for the house. All equipment will be staged by the road. They want to cut down 2 trees. The stumps and roots will need to remain in place. All material will be trucked off the property.

Motion/Decision: Kathy made a motion to approve the NOI # 184-0358/34 Williams Road. Kaitlin seconded. All in favor. Motion passed.

Public Hearing Adjourned at 8:10 pm.
OOCs were drafted and signed

8:00 PM: Project Update/NOI #184-0295--1 Leno Road/Stephen Soper

Purpose: Update on Project specifically the installation of Electrical Service not shown on plan/Meeting held at the request of ConCom.

Persons in attendance: Vice Chairperson, Marcia Beal; Kathy McKenna; Sam Spratlin; Kaitlin Laabs; Stephen Soper

Opened discussion at 8:20 pm

Discussion: Stephen needs to provide an engineered plan that shows where the electrical service is installed so that the changes can be initialed and dated on the revised plan. At that time, Stephen will sign that he agrees to additional mitigation based on the revised plan. Kathy indicated that Holland Conservation Commission needs to be advised, ahead of time, regarding any changes to the plan, however small or minor.

Decision: Stephen will provide ConCom with a revised, updated copy of an engineered plan showing exactly where the electrical was installed. At that time ConCom will have him acknowledge additional required mitigation.

Walk-ins:

Jim Duza: He wanted to find out if he was approved to take down one tree. His application was completed at the meeting held on 1/8/2019, and a site visit was made later that week. Jim never received the signed approval form that should have been mailed to him. Conservation members told him his request was approved and they reviewed the mitigation requirements with him.

Gary Krenzul: He came in to discuss his on-going concerns regarding 1 Leno Road. Gary believes that the leach field extends beyond the limit of no disturbance. The plan indicates that the leach field is adjacent to the line indicating the limit of no disturbance. Gary was told that he needed to talk with BOH regarding his concern about the leach field and the Septic System Variance. Kathy shared Glenn Krevosky's comments and the actions that have been taken to address the specific concerns raised in Gary's formal complaint. Gary was told that Conservation would be asking for additional mitigation along with a revised, updated plan. Flood zone elevations were also reviewed based on the plans. Due to the Federal Government shutdown, Kaitlin has been unable to reach the Army Corps of Engineers about the culvert Gary claims was covered. At this point neither the Highway Department nor ConCom is aware of the existence of this culvert.

Adjournment:

Sam made a motion to adjourn the meeting. Kaitlin seconded. All in favor, motion passed.

Meeting adjourned at 9:15 pm.

Minutes Respectfully Submitted,

Kathy McKenna, Conservation Secretary