

Holland Conservation Commission
27 Sturbridge Road, Holland MA 01521
Minutes of Conservation Commission held on February 20, 2019

Members Present: Chairperson, Andy Harhay; Marcia Beal; Kathy McKenna; Kaitlin Laabs; Jessica Chaffee.

Members Absent: Sam Spratlin; Ginger Buteau, Clerk (needed to cover Town Clerk's office tonight).

Meeting called to order at 7:11 pm by Andy Harhay, Chair

Approval of Minutes from 1/22/2019: Tabled due to lack of a quorum of members who were present at the 1/22/2019 meeting.

Approval of tabled minutes from 12/11/2018: Jessica made a motion to approve the minutes; Andy seconded. All in favor. Minutes approved.

Email Correspondence:

- 1/17-1/23/2019: Emails between Kathy and Peter Levesque clarifying Rich Rivets role and amount of time he will be available to monitor the 50 Stony Hill site.
- 1/22/2019: From Laurie Bartkus with attached Expenditure Report and a response from Andy.
- 1/22/2019: Mark from SVE needs the original OOC for the DOT Brimfield Road Project. JoAnne Higgins and Ginger Buteau to follow-up.
- 1/22/2019: From Chris Bodensieck asking about ConCom Meeting dates. He is planning to build a home on Butterworth in the spring and is working with Mark Farrell. Kathy responded.
- 1/24/2019: From Joy Duperault, DCR, with information about municipal assistance grant program for culvert replacement for FY20.
- 1/26/2019: From Glenn Krevosky with weekly update on 1 Leno Road. He noted that Mr. Soper had removed the wood product from up against the silt fence and asked that there be no more pushing of snow with wood material up against the erosion control line.
- 1/28-1/29/2019: From Brian Boire, 8 Craig Road. He is planning an addition to his house and needs Conservation to sign the "pink sheet". Kathy will drive by, but it appears his home is beyond the 100 foot Buffer Zone.
- 1/25/2019: From Glen Krevosky with photos of the 24 inch pipe under Leno Road. He said that it needs to be investigated for a clog. *Andy and Kathy forwarded the email and pictures to the Highway Department. Came back as undeliverable. Kathy retried to send. Pictures and concern to be shared with JoAnne Higgins.*
- 1/30/2019: From MACC informing members that the 2019 Conservation Quarterly magazine is now available on-line.
- 1/31/2019: From Joy Duperault, DCR with information about Municipal Vulnerability Preparedness Program Planning Grants.
- 2/1/2019: From Finance Board with attached budget information and time line for listed departments to meet with the Select Board.

- 2/2/2019: From Glenn Krevosky with the weekly update on 1 Leno Road. He addresses the number of additional erosion control barriers to be stockpiled on site for emergencies, and the importance of keeping them in good working order. He also noted that Soper Construction needs to submit a revised updated plan to Holland ConCom.
- 2/2/2019: From Kathy McKenna to Peter Levesque and the Zelinski's with draft information on the OOC that was requested.
- 2/4/2019: From Laurie Bartkus with the expenditure report attached.
- 2/6/2019L. From Solitude Lake Management with information on a Webinar to be held on Thursday, February 14 at 3 pm. The topic is *How to Control Erosion and Restore Your Shoreline*.
- 2/6/2019: From Joy Duperault with a link to the National Institute of Building Sciences Interim Report discussing the Value of Mitigation.
- 2/6/2019: From Chris McCooe reminding ConCom members about the Webinar on *How to Control Erosion and Restore Your Shoreline*.
- 2/6/2019: From Kyle Moulton wanting a ConCom member to contact him about being placed on the agenda. He is represented by Greenhill Engineering.
- 2/6/2019: From Peter Levesque with comments and suggestions regarding the draft OOC for 50 Stony Hill Road.
- 2/6/2019: From Kathy to Stephen Soper reminding him of the need to submit an updated, revised plan to ConCom.
- 2/8/2019: From Stephen Soper indicating that he plans to submit the As-Built Plan at the conclusion of construction to ConCom. This will be updated to reflect the changes to the electric service.
- 2/14/2019: Mark Stinson sent an email to Leonard Jalbert requesting photos and more parcel information on the 15 Massaconnic Trail project.
- 2/14/2019: From Steven Rejniak with questions about filing an RDA.
- 2/14/2019: From Glen Krevosky with the weekly report for 1 Leno Road attached.
- 2/19/2019: From Laurie Bartkus with the expenditure report attached.
- 2/19/2019: From Mark Stinson asking if Leonard Jalbert has managed to get any site pictures for him to review. (*To move this along, Andy took photos and emailed them to Mark.*)

Phone Messages:

- From Susan Lund with questions about tree removal. Kathy returned her call.
- Leonard Jalbert wants to be on the agenda—Ginger to contact him about the status of the NOI application.

Other Business/Roundtable:

- **Project Update/NOI #184-0295--1 Leno Road/Stephen Soper:** Reviewed Glenn Krevosky's reports and noted his concerns about a blocked culvert. Pictures have been emailed to the Highway Department. Conservation will ask Stephen Soper to come back and meet with us regarding the plan. Andy will speak with Brian Johnson regarding the culvert blockage that was reported by Glenn Krevosky.

- **Update on 23 Island Road—possible construction of new dock:** It was suggested that we write the owners a letter regarding our concerns. Andy noted that the owners live in Palmer.
- **Update on Union, CT property—Work being done in the buffer zone without sediment barrier:** Kaitlin will try to contact Union, CT to request their help in abiding by wetlands requirements to prevent sediment run-off into resource areas.
- **FY2020 Budget Request:** Andy noted that Ginger has been unavailable for ConCom support and we have not used all of the clerical funds, but they will be definitely needed in the future due to the number of NOI requests Concom has been processing. Andy is concerned that these funds will be eliminated from ConComs budget. Ginger's clerical support for ConCom has been missed and is deemed important maintaining up-to date files and paperwork.
- **2018 Annual Report—**Kaitlin made a motion to approve the Annual Report as written. Jessica seconded. All in favor; motion passed.
- **MACC Conference on March 2, 2019:** Andy hopes we can all attend. Andy, Kaitlin, Sam and Kathy have already registered
- **Keeping track of NOIs:** Kaitlin would like to revisit a tracking form to keep track of the NOIs and who is reviewing the site.

7:00 PM: Public Hearing Continuance / NOI #184-0357
50 Stony Hill Road/Robert and Brian Zielinski, owners

Persons in attendance: Chairperson, Andy Harhay; Marcia Beal; Kathy McKenna; Kaitlin Laabs; Jessica Chaffee; Brian, Robert, and Angela Zielinski (owners); Rich Rivet, Contractor

- **Hearing opened at 7:36 pm:** No further information was being requested, so Andy made a motion to close the hearing, Jessica seconded. All in favor motion passed.
- **Develop OOC:** Reviewed the updated plan based on the site visit made and discussed draft OOC. Kathy will email revised OOC to the Zielinski's for acceptance signature. The Zielinski's asked when they could begin cutting trees. Because the tree cutting is part of the NOI process, they will need to wait 10 days from the time the OOC is recorded at the Registry of Deeds.

Walk-ins:

Dave Buccelli from DB Tree: Dave submitted tree removal applications for Uldis Jekabsons, 18 Brandon Rd. and for Stephen and Fran Gallo, 73 Sandy Beach Road. Marcia, Andy, and Kathy will make a site visit to these locations on Thursday 2/21/2019. Dave noted that the tree had already partially toppled at the Gallo's and he decided to remove it for safety. He wanted ConCom to be aware of the circumstances.

Adjournment:

- **Kaitlin made a motion to adjourn the meeting. Andy seconded. All in favor, motion passed.**
- **Meeting adjourned at 8:47 pm.**

Minutes Respectfully Submitted,

Kathy McKenna, Conservation Secretary