

Holland Conservation Commission
27 Sturbridge Road, Holland MA 01521
Minutes of Conservation Commission held on February 11, 2020

Members Present: Kathy McKenna; Marcia Beal; Kaitlin Laabs; Sam Spratlin; Dawn Kama
Members Absent: Chairperson, Jessica Chaffee; Clerk, Ginger Buteau

Meeting called to order at 6:31 pm by Kaitlin Laabs, Vice Chair

Approval of Minutes from 1/28/2020: Dawn made a motion to approve the minutes from 1/28/2020. Marcia seconded. All in favor; motion passed with votes from the 4 members who were present on 1/28/2020 (Marcia, Kaitlin, Dawn and Kathy).

Email Correspondence:

- 1/30/2020: From Janine Drake forwarding the information about a public meeting on DER's FY21 Culvert Replacement Municipal Assistance Grant Pre-RFR Announcement. (*Kathy forwarded the information to all Conservation Members*).
- 2/3/2020: From Laurie Bartkus with the Expenditure Report Attached.
- 2/3/2020: From Chris Capone with details/background/clarification on the Forest Cutting Plan for Allen Hill Road.
- 2/4/2020: Several emails between Jessica, Kaitlin and Kevin Sherer regarding the Forest Cutting Plan on Allen Hill Road. (*Kaitlin followed up and will make a site visit*).
- 2/4/2020: From Kathy to Matt at Jette Homes with information regarding the COC for #184-177/Hanna Property at 88 Sturbridge Road.
- 2/7/2020: Emergency Access Plan (EAP) and request to update information for all board members in case of emergency. Copy of the EAP needs to be kept in each office.
- 2/11/2020: From Matthew at Jette Homes regarding the updated COC for Hanna. (*Kathy responded saying it would be dealt with at ConComs meeting on 2/11*)
- 2/10/2020: From Joey Wigglesworth at MACC with information regarding a FREE Lunch and Learn Webinar on Wednesday 2/12/2020 at noon. The Title is Massachusetts Healthy Soils Action Plan—Update and Listening Session.
- 2/10/2020: From Rebeca Gendrau with a response from Sturbridge regarding Kate's question about blanket NOIs for road maintenance.
- 2/11/2020: From Michael Breor. He will not be attending the meeting tonight and asked for the OOC to be mailed to his home address and also asked to be sent an electronic copy.

General Correspondence:

- **From Cournoyer/23 Shore Drive:** Mailed in proof that the COC for NOI #184-0365 was recorded at the Hampden County Registry of Deeds. Letter was placed in the file.
- **From DCR:** A forest cutting plan for 101 Leno Rd. With a proposed start date of 1/2020. The Landowner is Jim Lovendate and the Licensed Timber Harvester is Chad Berthiaume.
- **Open Space:** Invitation to attend the Massachusetts Open Space Conference being held on 4/25/2020 at Greenfield Community College.

Phone Messages:

- Matt from Jette Homes contacted ConCom asking us to email him a copy of the Hanna COC #184-177/88 Sturbridge Road that was signed by Holland Conservation Commission Members on 1/28/2020 and mailed to the Attorney, at Flynn Law Office on 1/29/2020. *(Kathy returned his call, and followed-up with an email with COC attached).*

Review Draft of Annual Report: Kathy made a motion to approve the annual report for 2019. Dawn seconded. All in favor; motion passed. Jessica will file the annual report with the Town.

Review New Tree Removal Applications: None submitted

COC #184-182—Hanna/88 Sturbridge Road/House Build & Septic: The house was constructed in 2004. Kathy and Jessica drove by the site and all appeared to be in order. COC was signed by members and Kathy will mail the signed copy to the Flynn Law Office.

Plan site visits prior to next meeting:

- 17 and 19 Island Road—Proposed additions (garages) to single family homes.

Round Table:

- There will not be a quorum at the meeting on February 25, 2020 as Jessica, Kaitlin and Kathy will be out of town. The meeting will not be held
- Kaitlin will attend the All Boards Meeting on February 18, 2019.
- Discussed bundled NOI for the Highway. Kate has been getting feedback from other towns regarding how they handle NOIs for road work.
- Received a Forest Cutting Plan for 101 Leno Road. Mark Stinson is concerned about DCR's due diligence. Marcia feels that DCR supersedes Conservation. Kaitlin will get clarification regarding ConCom's jurisdiction with this Forest Cutting Plan.
- Lake Siog Beach: Kaitlin emailed the Army Corps regarding the sand piles on the State Beach. Conservation is concerned about the fact that Lake Siog has had algae blooms and pollution both of which are linked to sand being dumped into lakes and beaches.
- Kaitlin sent an email to all with the Holland Bylaws
- Marcia noted that Open Space will be looking at properties that the town owns.

7:00 PM— Order of Conditions /NOI #184-0369

Michael Breor/326 Mashapaug Road—Demo/Rebuild

Meeting Opened at 7:02 PM

Persons in Attendance: Kathy McKenna; Marcia Beal; Kaitlin Laabs; Sam Spratlin; Dawn Kamay

- **Discussion:** Reviewed Mark's comments. Kaitlin edited some of the draft conditions based on Mark's remarks and with input from ConCom members. COC was drafted. Plan will be marked and initialed with the replication area for BLSF when Michael Breor returns with ZBA plan approval.
- **Kathy made a motion to approve the OOC as edited at this meeting. Dawn seconded. All in favor, motion passed.**

- **Decision:** OOC were approved with some changes. Jessica filed the OOC with the DEP electronically.
- Dawn made a motion to close the Public Hearing. Sam seconded. All in favor; motion passed.
- **The Meeting Adjourned at 7:40 pm.**

**7:15 PM— Public Meeting—Review of Forest Cutting Plan
Todd Montgomery/65 Allen Hill Road**

Public Meeting Opened at 8:43 pm

Persons in Attendance: Kathy McKenna; Marcia Beal; Kaitlin Laabs; Sam Spratlin; Dawn Kamay

- **Discussion:** Members reviewed the updated plan and the Christmas Tree Farm has been scaled back considerably. Kaitlin made a site visit on Saturday 2/8/2020. She noted that the newly proposed project is well away from the wetlands— approximately 400-500 feet. The Vernal Pool on the map is 100 feet and on the other side of the road from the property. Kaitlin did not feel that a RDA was necessary since the newly proposed site for the Christmas Tree Farm was outside of ConCom's jurisdiction.
- **Motion:** Sam moved that we accept Kaitlin's recommendation to allow this project to move forward without a RDA as it appears to be outside of Conservation's jurisdiction. Marcia seconded. All in favor; motion passed.
- **Decision:** Allow DCR to continue to manage the forest cutting plan. Kaitlin will email DCR and the Licensed Forester, Kevin Scherer with this information.
- **Kathy made a motion to close the public meeting. Dawn seconded. All in favor; motion passed.**
- **Public Meeting Adjourned at 7:53 pm**

Walk-Ins:

Kathy McKenna for Steve Bressette/Project Engineer: Kathy submitted 2 NOIs that were hand delivered to her by Steve Bressette. Steve has mailed copies of these NOIs to the DEP with payment. Steve has abutters' notices ready to be mailed out when ConCom receives official notification of the NOI numbers from DEP and sets times for the Public Hearings. ConCom will be responsible to place the Public Notice in the Newspaper. Steve submitted checks for the Holland Portion of the fees for both projects. Steve would like these NOIs to be addressed on the same evening—if at all possible. He noted that the properties are next to each other. Both are for garage additions to existing homes. Commissioners may try to make a site visit to get an initial understanding of these projects and their locations.

- **NOI for Robert and Robin Hellinger/17 Island Road/Proposed addition to single family home**
- **NOI for Paul and Theresa Les/19 Island Road/Proposed addition to single family home**

Adjournment:

- Sam moved to adjourn the meeting, Dawn seconded. All in favor; motion passed.
- **Meeting adjourned at 8:34 pm.**

Respectfully submitted,

Kathy McKenna, Secretary