

Holland Conservation Commission

27 Sturbridge Road, Holland MA 01521

Minutes of Conservation Commission held on September 8, 2020

NOTE: Due to the Corona Virus this meeting was held remotely using Go-To- Meeting

Members Attending Remotely: Kaitlin Laabs; Kathy McKenna; Marcia Beal; Sam Spratlin

Members Absent: Jessica Chaffee; Dawn Kamay

Meeting called to order at 6:37 pm by Kathy McKenna.

Approval of Minutes from 8/25/2020: Kathy made a motion to accept the minutes as amended. Sam seconded.

Members who verbally voted in favor: Kaitlin Laabs; Kathy McKenna; Marcia Beal; Sam Spratlin

No one verbally opposed.

Abstained: None

Email Correspondence:

- 8/26/20: Meghan Stewart from Lake Solitude informing the town of lake weed treatment scheduled for 9/14/20
- Edward Kaplan regarding tree removal at 43 Shore Drive
- Multiple emails with Becky (Holland BoardClerk) setting up the public meeting for Heineman/27 Candlewood Dr. NOI #184-0375 and sending out newspaper ads and abbuters' notices.
- 8/27/20: Janine Drake (Town Administrator) setting up the first meeting for the committee to hire a new building inspector. Meeting was set for 8/31/20.
- 8/27/20: Robert Terbush regarding a site visit at 21 Shore Drive for proposed project.
- 8/27/20: Kathy and town administrator regarding getting Becky a key to the Con Com office. Jessica must be the one to request a key.

- Chris McCooe: Complaint about a very large shed being built on 51 Lakeridge Drive and inquiring if a permit had been requested by the owner. The shed was permitted and Jack Keough did an inspection on 9/4/20. It is not in Con Com's jurisdiction.
- 8/31/20: Email from Becky confirming that abutters notices had gone out for Heineman/27 Candlewood Dr. NOI #184-0375
- 8/31/20: Laurie Bartkus with an expenditure report (*forwarded to Dawn*).
- 8/31/20: Kathy McKenna confirming site visits with other ConCom members
- 8/31/20, Becky Hilbig (Board Clerk) with an example of abutters' letter for Con Com to review.
- 8/31/20, Jeff Carlson, 45 Williams Rd. Inquiring about the permitting process to expand a deck and what the water setbacks were. Kathy responded and told him to see the building and zoning boards.
- 8/31/20: Janine Drake (Town Administrator) with meeting minutes from the building inspector search committee. The next meeting has been set up for 9/8/20 at 5pm.
- 9/2/20: Chris McCooe inquiring about old causeway reports that may be in a filing cabinet in the Con Com room. She requested that Becky look for them for LOC.
- 9/3/20: Shannon Cass with Kinder Morgan informing Con Com of vegetation maintenance at utility line areas in Holland.
- 9/3/20 MACC regarding various educational opportunities.
- 9/3/20, Scott Morrison with revised plans for project at 2 Collette Drive
- 9/8/20: Brian Johnson will provide plans for the project on Maybrook Rd. once the engineer provides them.

General Correspondence:

Phone Messages:

- Questions about tree removal. (*Kathy returned the call and left a message about how to obtain a Tree removal application.*)
- Mary Walton of Lakeridge Drive with questions regarding the shed that was installed at 51 Lakeridge Drive. (*Kathy returned the call and left a message indicating that the shed was permitted and they should contact either the building commissioner or select board with further questions or concerns.*)
- Richard Heineman with questions about the upcoming meeting on 9/8. (*Kathy returned the call and had already emailed him the agenda and meeting link-- he noted that it was received.*)

Misc Business:

- Robert Terbush, 21 Shore Drive: This project was deemed to be an NOI; he wishes to put in a patio in a very restricted area.
- Larry Mandell has not placed erosion control measures around the tree stump. Kathy will contact Larry.
- Dam on Maybrook Rd has not been removed yet. Dawn or Kathy will visit the property and if the dam is still there, they will have till Sunday September 13 to remove it. If the dam still remains an enforcement order will be issued.
- Kristen Oberheim, 41 Over-The-Top: Neighbors are putting in a septic system and was wondering if we were discussing it. Con Com has not been notified of this project yet. Kathy suggested Kristen email Con Com so that she can be notified when the project is submitted.

Review of Tree Removal Applications:

- Edward Kaplan, 43 Shore Drive: Wants to remove 1 large pine with remediation of 1 tree anywhere on property and 4 bushes.

New Tree Removal Applications:

- Jeff Carlson, 45 Williams Rd.: Wants to remove 7 dead or dying trees. A site visit is still needed to assess the property and application.
- Christine Boilard, 37 Vinton Rd.: Wants to remove 2 damaged trees. A site visit is still needed to assess the property and application.

7:00 pm Public Hearing Continued NOI #184-0374.

2 Collette Drive/Jason & Kelley Nolan-Maccione

Submitted by Scott Morrison/Environmental Engineer Eco Tec, Inc.

Project: Home improvements/deck/patio/walls

Additional Persons Attending Remotely: Scott Morrison (Eco Tec), Joe Coan (Landscape Architect)

Discussion: Continuation of the meeting from 8/25/20. It was noted that the dock on the property is a removable dock, not fixed in place. It is shown on the plan, but it is not a permanent dock. The project was approved by Con Com and the hearing was closed.

Motion: Sam moved to close the public hearing for NOI 184-0374 and Marcia seconded.

Members who verbally voted in favor: Kaitlin Laabs; Kathy McKenna; Marcia Beal; Sam Spratlin
No one verbally opposed.

Kaitlin created a draft OOC, and these conditions were reviewed following the public hearing and no issues were found. Kathy will scan the NOI paperwork and send it to Scott who will submit it to MassDEP. She will also mail a paper copy to the homeowner.

Motion: Sam made a motion to accept the Order of Conditions and Marcia seconded.

Members who verbally voted in favor: Kaitlin Laabs; Kathy McKenna; Marcia Beal; Sam Spratlin
No one verbally opposed.

7:30 pm Public Hearing for NOI #184-0375.

Richard Heineman 27 Candlewood Drive

Project: Replace existing retaining wall and add patio.

Additional Persons Attending Remotely: Richard Heineman (Property owner)

Discussion: Hearing was opened at 7:32 pm. An existing lake wall to be replaced, an existing deck to be removed and replaced with permeable pavers, and a retaining wall to be built in a terraced style with plantings as indicated on plan. Each terraced wall will be 30 inches high and 3 feet deep. The stone to be used is actual field stone (not manufactured). Rear portion of the wall will be cemented in, the front portion will not be mortared. A mini excavator and a skid steer will be used for the installation, the project will take 4-5 weeks. The comments from Mark Stinson were discussed and concerns were addressed.

The fee for the public notice and abutters' notices has not been paid. The fee needs to be sent to Becky. Existing plans will need to be edited with dimensions and the project description from creative exterior should be included. A site visit will be done on 9/15/20.

Motion: Kaitlin made a motion to continue the hearing to 9/22/20 at 7 pm with Richard Heineman's permission. Sam seconded.

Members who verbally voted in favor: Kaitlin Laabs; Kathy McKenna; Marcia Beal; Sam Spratlin

No one verbally opposed.

Round Table

Members are still collecting signatures for the town warrant to hire a conservation agent.

Members reviewed abutters' letter template from Becky and determined that we should not make any changes.

Adjournment:

Kaitlin moved to adjourn the meeting at 8:00pm, Sam seconded.

Members who verbally voted in favor: Kaitlin Laabs; Kathy McKenna; Marcia Beal; Sam Spratlin

No one verbally opposed.

Motion passed

Meeting adjourned at 8:00pm.

Respectfully submitted,

Kaitlin Laabs, Co-Chair