

**Holland Conservation Commission**  
**27 Sturbridge Road, Holland, MA 01521**

**HCC Minutes for January 25, 2022**

Note: This meeting was conducted on-line with some participants in the Community Room. The remote participants used Go-To-Meeting. The meeting was not recorded.

Members attending in person: Dawn Kamay, Jessica Wales, Agent George Russell, and potential member, Rick Lundin

Members Attending Remotely: Marcia Beal

Members Absent: Samuel Spratlin, Kaitlin Laabs

Jessica Wales called the meeting to order at 6:31 PM

The minutes from January 11, 2022 were reviewed and Dawn Kamay made a motion to accept the minutes as corrected, Marcia Beal seconded the motion, and all approved.

Phone messages and key e-mails were reviewed as per the agent's report.

There were no tree applications or site visits. There are no new applications at this time.

Round Table:

There is still concern over water flow into Brandon Cove and there will be continued review with the Highway Department.

There is still concern over missing files, especially the highway bundle of projects. Agent George Russell was given the task of pursuing these missing highway files, as well as missing documents in the files we have.

There was a discussion of what is acceptable to determine locations of flood plain; FEMA, established benchmarks, or GIS. We have been using the town's GIS system. This will be pursued further, and Jessica Wales has asked the DEP to assist the Commission with this question.

7:00 PM – The RDA for 38 Williams Road continuance with the applicant Jeff Jones present. The project, involving the replacement of existing Sono tubes/piers was discussed and the public meeting closed at 7:10 PM. Dawn Kamay made a motion to accept the replacement of up to 12 piers under the existing house, Marcia Beal seconded and all approved.

DEP #184-0357 – Zielinsky at 50 Stony Hill Road - The OOC extension - Dawn Kamay made a motion to grant the request for an extension. Marcia Beal seconded and all approved.

Michele Bouchard's nomination to the Commission was approved by the Holland Selectboard and the Town Administrator will notify her of this and tell her what next steps are required, such as swearing in. The Commission has agreed to nominate Rick Lundin to the Selectboard as our 7<sup>th</sup> member. Dawn Kamay will send the letter/nomination.

7:35 PM – Dawn Kamay made a motion to close the meeting and Marcia Beal seconded.

The agent's report is attached to and made part of the minutes.

Marcia Beal  
Secretary

# TOWN OF HOLLAND

## CONSERVATION COMMISSION

27 Sturbridge Road, Holland, MA 01521

T: 413 245 7108 ext. 114 F: 413 245 7037

Email: [conservation@hollandma.org](mailto:conservation@hollandma.org)

TO: Holland Conservation Commission

FM: George Russell, AICP  
Conservation Agent

RE: Agent's Report

DATE: 1/25/22

### 1.0 Items from last meeting or new non-application items that need action/discussion:

1.1. There is a real typewriter in the Commission office, do you want to hold onto it for any reason?

1.2. I have started work on the history of permitting with the Highway Dept. When you get the report, you will notice that there is a lot of missing information. As I dig more into the projects, the spreadsheet will be occasionally modified. I expect to send out the report before the 25<sup>th</sup>.

1.3. I have previously forwarded e-mails from the residents on Brandon and Brian's response. If you wish to discuss this issue, please bring them to the meeting.

### 2.0 Items on this agenda:

2.1. 29 Pine Tree, NOI: This permit was filed as a result of a complaint and a subsequent SWO/NOV that was issued. The permit is for work that has been completed and includes, among other things, new drainage, patio, retaining walls and decking. One of the issues that concerns me is the drainage which is shown in the attached photo. We do not know exactly what this is draining, but we do know that the drainage appears to be negatively impacting the adjoining property. I would recommend that the plans be modified to better channel this drainage so that any discharge/run-off remains on-site. I also recommend that the plans be labeled and dated so they can be referenced in the OOC. Further, all work is taking place in a flood hazard zone and no quantities of material or disturbance were submitted. When the revised plans come in and are acted upon by the Commission, I will make recommendations on conditions.

2.2. 38 Williams, RDA/COC: This work was discussed with the Commission at their last meeting and consists of the replacement of 12 sono-tubes. I would recommend a negative #2.

2.3. 50 Stony Hill Request for an extension: This permit is set to expire next month and the applicant has requested a three-year extension. I see no reason why the extension should not be granted.

3.0 E-mails and phone calls (NOTE: I have **bolded** those calls and e-mails that I believe warrant attention/discussion.)

1/11/22

- E-mails from police chief and building inspector on the issue at 33 Lakeridge
- E-mail from Dawn on 15 Massaconnic
- E-mail from highway on meeting on the 302/306 Mashapaug issues
- E-mails from applicants on attendance and timing of applications
- E-mails to Brian Zielinski on extension of orders and lack of recording of OOC
- Received via USPS a copy of NOI application for 8 Collette

1/12/22

- **E-mail from the residents at 10 Brandon and response from Highway; forwarded to the members**
- Form 7 received from Brian Zeilinki
- E-mail from KL on signatures
- E-mail from potential applicant on Sudcliff on probabilities of permit approval

1/13/22

- E-mail from potential applicant on Sudcliff

1/18/22

- E-mail on password change for the website made by the town administrator
- Material received from McKenna, 12 Lake Shore for a COC; responded that we need the Engineer's cert.
- E-mails from D. Colt on COC; she will pick up her COC

1/19/22

- E-mail from Dawn on 242 Mashapaug
- E-mail to BJ on 33 Lakeridge
- Sent draft agent's report out to applicants
- Phone call from owner of 27 Lee on status of COC

- E-mails among DK, KL and GR concerning the report on the highway project

1/20/22

- E-mail from BJ on 33 Lakeridge