

Holland Council on Aging Meeting

Holland Community Center
40 Brimfield Road
Holland, Massachusetts

Minutes of Meeting – October 10, 2017

Meeting called to order at 10:18 by Chris Haller, *Chairperson*.

Board members in attendance: Chris Haller, *Chairperson*; Tina Rootes-Hunter, *Vice-Chairperson*; Sue Sanders, *Treasurer*; Cindi Harris, *Member*; John Senseman, *Member*; Kelli Robbins, *Member*.

Absent: Linda Racine, *Secretary*; Fran Gallo, *Alternate Member*.

Other: Allan Percy, *Outreach Worker*; Brenda Palmer, *Center Director*.

Secretary's Report

Motion to waive the reading of the minutes by Sue Sanders.

Second by Kelli Robbins.

Motion passed.

Motion to approve the meeting minutes by Sue Sanders.

Second by John Senseman.

Motion passed. (Exhibit A)

Treasurer's Report

Motion to approve the report by Kelli Robbins.

Second by Tina Rootes-Hunter.

Motion passed. (Exhibit B)

Motion to approve \$3.97 to Center for balance of cost for business cards and \$44.05 for Rolodex labels for Center by Tina Rootes-Hunter.

Second by Cindi Harris.

Motion passed.

Outreach Report

First report from Allan Percy, new Outreach Worker.

Outreach report filed. (Exhibit C)

Brenda Palmer submitted the director's report.

Director's Report filed. (Exhibit D)

Old Business

AED – Kelli Robbins reported on progress. The AED recommended by the Fire Department would be compatible with their medical response equipment.

Motion to approve the AED expense of \$1,679.95 plus a delivery charge by Tina Rootes-Hunter.

Second by Cindi Harris.

Motion passed.

Motion to approve that the AED expense will be charged to the COA Gift account by Cindi Harris.

Second by Tina Rootes-Hunter.

Motion passed.

Senior Housing – A meeting is scheduled tonight (October 10) with a representative of Opacum Trust and a member of the Holland Select Board.

Transportation Subcommittee – Kelli Robbins and Chris Haller reported on this. Next meeting should be the last week of October; exact date to be determined.

Senior Aide Position – Brenda Palmer reported no progress on this yet.

COA Membership – Kelli Robbins is the new member and has been appointed by the Select Board.

New Business

Director's Requests

Motion to approve up to \$200.00 for ink for 4 printers by Tina Rootes-Hunter.

Second by Kelli Robbins.

Motion passed.

Motion to approve \$40.00 for 2 new drink dispensers by Sue Sanders.

Second by Cindi Harris .

Motion passed.

Motion to approve up to \$100.00 plus shipping for new bathroom stall door latches for the Center by Chris Haller.

Second by Kelli Robbins.

Motion passed.

Motion to approve \$450 for the Glen Shane Irish Folk Duo to perform a night program on a date close to St. Patrick's Day, with a \$2 donation per person by Chris Haller.

Second by Kelli Robbins.

Motion passed.

Center Director is researching another program Bemis Farms to be held at the Center in November or December.

SAFE educator (Ginger Buteau). COA to get a copy of grant before proceeding with this.

Drug Disposal Dropoff to be held on October 28 from 10am to 1pm at the Center. Holland Police Officer Patrick Swain will manage this.

Ads for the newsletter were discussed. Currently there are 9 paid ads. The cost is \$125 for the year.

Motion to adjourn by Kelli Robbins.

Second by Sue Sanders.

Motion passed. Meeting adjourned at 11:52 am by Chris Haller, *Chairperson*.

Next COA Meeting Tuesday, November 14, 2017 at 10:15 am at the **Holland Community Center**.