

Holland Council on Aging Meeting

Holland Community Center
40 Brimfield Road
Holland, Massachusetts

Minutes of Meeting – September 13, 2018

Meeting called to order at 10:15 by Chris Haller, *Chairperson*.

Board members in attendance: Christine Haller, *Chairperson*; Tina Rootes-Hunter, *Vice Chairperson*; Linda Racine, *Secretary*; Cindi Harris, *Member*; John Senseman, *Member*; Allan Percy, *Member*.

Absent:

Other: Jennifer Mott, *Outreach Coordinator*; Brenda Palmer, *Center Director*.

Secretary's Report

Motion to waive the reading of the minutes by John Senseman.

Second by Cindi Harris.

Motion passed.

Motion to accept the minutes of the last meeting by Cindi Harris.

Second by Tina Rootes-Hunter.

Motion passed.

Treasurer's Report

Treasurer's Report Filed.

Outreach Report

Motion to approve \$50.00 for supplies for the Coffee Socials by Linda Racine.

Second by Allan Percy.

Motion passed.

Outreach report filed.

Director/Coordinator's Report

Director's Report Filed.

Old Business

Senior Housing

Motion to appoint Tina Rootes-Hunter as COA representative on the Senior Housing Committee by Linda Racine.

Second by Cindi Harris.

Motion passed.

A Holland Community Forest/Sichol Conservation Project working group meeting was held on August 31, 2018 to discuss next steps. Conservation funding, town use funding, and acquisition process were discussed. The minutes of the meeting have been filed.

SAFE Grant

No update.

Site Based Food Preparation

If we go forward with this plan, GSSSI will give us assistance with lists of food commodities and agricultural based discounts.

Formula Grant

Brenda and Chris will work together on budget information. Outreach numbers need to be compiled.

COA Membership

Pam Sweeney and Jean Bleaker have expressed interest in joining the COA. They will need to attend two meetings before being appointed.

MCOA Conference

Brenda and Jennifer would like to attend the conference.

Motion to approve \$495 for one registration through the Formula Grant and \$495 for one registration through the town account by Chris Haller.

Second by John Senseman.

Motion passed.

Brenda needs a way to front money for activities that need to be paid in advance and reimbursed by the attendee fees on the day of the activity. Linda Blodgett suggested the Friends of the Community Center account could be used for that.

Ethics Training

Online ethics training course needs to be completed every two years by all members of the COA.

Senior Transportation

The COA will purchase a group of Elderbus tickets to be distributed to seniors who need rides. Outreach and the Center Director will have the tickets available.

The Elderbus shopping trip for Holland is on Mondays and the Center has lunch at the same time as the trip. Since this limits the ridership for the shopping trip, Elderbus will be contacted to see if the schedule can be changed.

New Business

Center Director's Requests

Motion to approve \$150.00 for appetizers for the Thanksgiving lunch by Linda Racine.

Second by Cindi Harris.

Motion passed.

Motion to approve \$150.00 for appetizers for Christmas lunch by Linda Racine.

Second by Tina Rootes-Hunter.

Motion passed.

Motion to approve up to \$200.00 to subsidize \$10.00 for a \$17.00 ticket for Stageloft's

Christmas Survival Story by Linda Racine.

Second by Allan Percy.

Motion passed.

Newsletter Ads

Chris will send an email to current advertisers to ask if they will renew their ads for \$125.00 per year. She will bill those who renew.

Motion to approve \$75.00 for house numbers for senior's mailboxes by Linda Racine.

Second by Cindi Harris.

Motion passed.

Motion to adjourn the meeting by Linda Racine.

Second by Tina Rootes-Hunter.

Motion passed.

Meeting was adjourned by Chris Haller, Chairperson, at 11:25 am.

Next COA meeting Tuesday, October 9, 2018 at 10:15 am at Holland Community Center.