



Town of Holland, MA – Finance Board

Meeting Minutes

February 24, 2018

Call To Order

The Chairman called to order a meeting of the Holland Finance Board at 9:05 A.M. on February 24, 2018 at the Holland Town Hall.

Roll Call

Finance Board members present were: Ernie Fancy, Don Laing, and Joe Yiznitsky. Not present was John Ebersold, and Mike Brady.

Approval of Minutes

Motion 0224201801 was made by Mr. Fancy to approve the minutes of the February 14, 2018 meeting and February 21, 2018. So voted, approved unanimously.

Agenda Items

Meeting with Assessor, Joanne Higgins:

The finance Board reviewed with Joanne the proposed Assessor budget for FY 19. There was general discussion of future expenses, including Vision Software upgrades in FY2019 of \$10,000 from free cash. It was proposed to place \$5,000 from free cash into a cyclical account next year and the following years to cover the revaluation in five years. This is to level fund the revaluation.

Meeting with Fire Dept. Chief James Gagne:

The Finance Board reviewed with James the proposed Fire Dept. budget for FY 19. General discussion points included:

- The Finance Board requests the budget line titled Expense-General be further broken down into several line items.
- The budget line titled “Dispatcher Expense” needs to be renamed “Communication Equipment” to more clearly describe its purpose.
- Discussion of a future rescue truck to replace Engine 1, approximate cost will be \$260,000.
- The Holland Fire Dept. received second-hand gear donated by the Newington Ct. Fire Dept. Including 18 sets of turnout gear, 10 SCOTT packs, and a 3-bottle filling station.

Meeting with Community Center, Brenda Palmer

The Finance Board reviewed with Brenda the proposed Community Center budget for FY 19. General discussion points included:

- Kitchen exhaust hood cleaning and fire extinguisher expenses should be budgeted rather than the current policy of sharing expense among committees which use the kitchen.
- There are furnace repairs necessary, and a new furnace in the near future.
- The Community Center has recently purchased 8 security cameras.
- Brenda will email Ernie a breakdown of the Centers “General Expenses”
- Brenda is requesting her hours per week be increased to 24 hours.
- The Community Center would like to purchase a new software system called “My Senior Center”. It is a database software to keep track of who visits the center, when, contact information, and the like.

Meeting with COA, Chris Haller

The Finance Board reviewed with Chris the proposed Council on Aging budget for FY 19. General discussion points included:

- Greater Springfield Senior Services Inc.
- The Newsletter expenses have increased.
- The Council would like to budget \$2,700 for a Driver Volunteer Program. This program would provide seniors with rides as necessary, and serve as a test for the need of a Senior Transport Van.

Meeting with Library, Shannon Horn-Eldred, Jen Gumlaw, Lynn Harhay, Tracie Scott

The Finance Board reviewed with the Trustees the proposed Library budget for FY 19. General discussion points included:

- A new bookshelf is needed in the children's area.
- The \$20,000 grant is still available for the research of a new library building.
- The Finance Board requests the Library to further break down the "Expenses" budget line item into the following: Library Services, Office Supplies, and Operating Expenses.

Next Meeting

The next meeting will be held at 7:00 PM on Wednesday, February 28, 2018.

Adjournment

Motion 0224201802 by Mr. Fancy to adjourn the meeting at 1:15 PM.

Minutes submitted by: Joe Yiznitsky