

**Holland Finance Board**  
**Meeting Minutes for Wed, January 6, 2021**  
**7:00 PM**

**MINUTES**

FB Members present:

- **In attendance:** Sharon Ashleigh, Joe Yiznitsky
- **Call In:** Andrew Harhay, Ernie Fancy, Kelli Robbins, alternate

FB Members absent: none

Others present: Larry Mandell, Stacy Stout

Meeting called to order at: 7:00 PM

- Minutes from
- 11/11/20 Sent to Board but no one had an opportunity to review
- 12/2/20 Sent to Board via email
- 12/16/20 Sharon to complete these will review at next meeting
- Follow up from previous meetings – No follow ups
- Liaison introduction status – Mr. Harhay sent out FD and Conservation. Sharon sent intro to Becky the Board Clerk who sent letters for her. Ms. Robbins, reached out to the Community Center but has not sent letters. That is on the Friday schedule for her. Mr. Yiznitsky has not had an opportunity to send his liaison emails at this time. Mr. Fancy did not. He needs Planning email. Ms. Stout did not send out letters on purpose in light of her having to step down from Finance Board.
- Discuss conflict with Bylaw and Interim TA position – taken out of order  
Mr. Mandell asked what the reorganization of the Board will be since Ms. Stout will be leaving. Open discussion on how to restructure based on a potential for Ms. Stout returning. Mr. Harhay stated the moderator could elevate Ms. Robbins to full member that would leave the associate position open for Ms. Stout's possible return. Ms. Stout will ask the Moderator when she submits her resignation to elevate Ms. Robbins.  
Motion 010621-1 Mr. Yiznitsky nominated Ms. Ashleigh for Chair, 2<sup>nd</sup> Ms. Robbins. All in favor. Sharon Ashleigh new Chair person beginning with the next meeting.
- Budget request letters and Committee/Board Budget meeting schedule sign-off – Ms. Stout will send out the letters tomorrow if all approve. Only new item is reference to Capital Purchase Requests (CPR form), CPR form is imbedded into the letter. No objections.  
Reviewed order of proposed meeting schedule. Some changes were made. All subject to further change if specific party needs to reschedule. Mr. Harhay gave potential changes for

the remaining Board members to absorb Ms. Stout's liaison responsibilities. Ms. Stout will send out the new list. Mr. Fancy stated Highway is typically last and we get the best data when they are at the end of the schedule. Sharon will help the new Town Clerk and has contact confirming same.

- Discuss conflict with Bylaw and Interim TA position – Taken out of order see above.
- Expenditure Report review – Any questions? Ms. Robbins stated concern regarding lack of funding for the grant writer. Ms. Stout stated the Select Board was firm at their previous meeting that the funds for the year are all that will be expended. No other issues were noted.
- Holland awarded MassDOT Shared Winter Streets & Spaces Grant for \$37,760.00. No discussion.
- Review any correspondence received not covered by above discussions. One email pertaining to scams will be forwarded to the group. Few responses or feedback emails received based on intro letters to respective liaison contacts.
- Roundtable:

Cleargov Budget module discussion. Mr. Fancy, Ms. Robbins, Ms. Sprout, Mr. Harhay, Town Accountant and Clelland Johnson, Selectmen were in attendance for the presentation. Mr. Fancy did not see the value for the cost as all the information for a Town Report is available elsewhere. Mr. Harhay stated we have the fiscal transparency portion. The \$8,750 is for the dual package. There is a need to determine the split for the cost to see if the extra cost is worth what we will receive. There is no one at this time that will be able to utilize/learn the program. Do we need a tech person? The data has not been uploaded for Holland since 2018. Ms. Robbins stated she does not think it is worth any further investment. The Accountant also does not feel it is worth the investment. Ms. Stout stated there is a significant learning curve for multiple departments. Ms. Stout will discuss with the Accountant and get back to the Board with any further developments.

Mr. Harhay offered to look at the Finance Board website to pass along any info to Sharon.

Mr. Fancy-none

Mr. Yiznitsky-none

- Take-aways, Follow Ups Action items – Ms. Stout will copy schedule and put into letter. She will send out in the morning and will resign from Finance Board after this task. She will send an email to the Moderator resigning. Ms. Ashleigh will then speak with the Moderator about appointing Ms. Robbins to the full-time position on the Finance Board.
- Set Agenda for next meeting
  - January 20, 2021 7 PM

- Mr. Fancy asked about details on the unrestricted fund. Ms. Stout added to the next agenda.
- Motion 010621-1 to Adjourn, Ernie Fancy 2<sup>nd</sup> by Andy Harhay.

Meeting adjourned at 8:26 PM

Respectfully Submitted

Kelli A. Robbins