

Holland Finance Board

Community Room
27 Sturbridge Rd.
Holland, MA 01521

Meeting Minutes for Feb 19, 2020

7:01PM meeting called to Order by Clelland Johnson, Chair

Finance Board(FB) Members present: Clelland Johnson, Sharon Ashleigh, Joe Yiznitsky, Andy Harhay, Stacy Stout

Others present: Linda Blodgett, JoAnne Higgins, Larry Mandell, Bettina Schmidt, Janine Drake

7:30 PM Meet with Assessor – JoAnne Higgins · 8:00 PM Meet with Board of Selectmen – TBD · Review correspondence, if any · Roundtable

- Reviewed Agenda
- Approval of Minutes from prior meeting - Motion to accept by Andy, 2nd by Joe, All in favor
- Meetings with Departments
 - [7:01PM] Treasurer – Linda Blodgett
 - FY2021 requested budget reviewed and discussed
 - Routine request - no unusual items
 - [7:30PM] Assessor – JoAnne Higgins
 - FY 2020 budget worksheet reviewed and discussed; increase in Expense to account for potential follow on impacts for Vision software upgrade to account for follow-on impacts
 - Review Levy Limit Worksheet to validate data for Finance Board
 - Board of Selectmen (BOS) – Larry Mandell, Bettina Schmidt, Janine
- *NOTE: Minutes taken by Janine to be published with BOS minutes
 - Called to order at 8:01 pm by Bettina Schmidt
 - Reviewed worksheet
 - Adjourn 8:52, 1st by Bettina, 2nd by Larry
- BOS representation for FB
 - Important to have BOS liaison seated on FB to support unified approach to budget
 - Larry Mandell volunteered to attend meetings as able; Bettina and Janine offered to stand in as needed

- Review of correspondence
 - Review of Annual Report of Finance Board for Calendar year 2019 and Finance Board Role & Responsibilities
 - Approved with 2 minor changes
 - Motion by Sharon to make changes and submit to Town Administrator, 2nd by Andy, All in favor
 - Letter to BOS
 - Liaison representation addressed as noted above
 - Clelland to draft email regarding
 - Capital Planning Committee, include General Bylaw Section 2.15 as attachment
 - Two key priorities on developing FY 2021 budget
- Roundtable – no items
 - Adjourn at 9:29PM - Motion made by Joe, 2nd by Sharon

Next meeting is Wednesday, February 26, 2020

Respectfully submitted by Stacy Stout, Secretary