

## **Holland Finance Board**

27 Sturbridge Road  
Holland, MA 01521

### **Meeting Minutes for Wed, March 4<sup>th</sup>, 2020**

Members present: Clelland Johnson, Sharon Ashleigh, Stacy Stout

Member participating via phone: Andy Harhay

Members Absent: Joe Yitnizsky

BOS Liaison present: Larry Mandell

- Meeting called to order at 7:00PM by Clelland, Chair
- Review of Agenda
- Minutes of Prior meeting – deferred to next meeting
- Start General budget discussion
  - Reviewed what is known for School budget so far; meeting next week/Tuesday – Larry will attend and report back
  - Articles – no high \$, zoning items don't have budget planning impact
  - Levy amounts added to worksheet
- 7:15PM - Review budget worksheet with Police Chief, Bryan Haughey and Ed Ward, Officer
  - 3% COLA for salary/wages
  - Wages – combined lines for Police and Lake Patrol
  - Police Expense
    - Chief Haughey provided details of inclusions
    - Chief recommends credit card for use rather than reimbursements – this request would need to go through Treasurer
  - Animal Control – current officer is leaving as of July 1, will need to replace, possible consideration of regionalizing with Wales
  - Vehicles
    - 2 years past recommended time for replacing the Crown Victoria (2011)
    - Estimate approx. \$45k fully equipped to replace; want to replace before winter so need it in FY21 budget
    - Chief to send email to Janine to request Jay/Grant writer to investigate grant options

- Chief provided some statistics on log entries for previous/current year (general summary – increase in activities)
  - Started school resource program this year (school budget)
- 8:10PM - Meet with Fire Chief, Jim Gagne
  - Compensation line reflects minimum wage increases
  - Expense line increase \$10k
    - OSHA compliance requirements
    - NFPA compliance for physicals
    - Gear updates compliance - Request new line item for Gear to keep in compliance with the NFPA standards
  - Truck replacement – will go for grant at 25-year mark
  - Breathing apparatus replacements will need to be considered– regional FF grant with Wales and Brimfield; through donation have gotten some additional packs which buys time
- Agenda included meeting with Conservation Commission – Jessica Chaffee notified FB she was unable to attend and sent email confirming the request is for same amounts as previous year with 3% COLA
- Continue Budget Review/Discussion
- Review Correspondence - None
- Roundtable
  - Correct Fiance to Finance on website
  - School board increase by 3% for estimation until we have the numbers – Larry will attend next Tues and bring back to this group Wed
  - Sharon to reach out to Brian Johnson, Highway Department, to see if he wants to meet again next week (per his request)
- Motion to Adjourn made by Stacy; 2<sup>nd</sup> by Sharon; All in favor – Meeting Adjourned at 8:39 PM

Next Board meeting Wednesday, March 11<sup>th</sup>

Respectfully submitted by Stacy Stout, Secretary