

Agenda
Special Meeting
Lake Oversight Committee
Monday April 27, 2020
Minutes

**Special Meeting: To discuss MA 319 Nonpoint Source Pollution Grant – RFP
Summary Discussion**

Meeting held via Zoom. Meeting was called to order by Chris McCooe at 6:30 pm

Present:

LOC: Chris McCooe, Dori Ference, Sam Spratin, Marcia Lee, Larry Mandell, Lynn Johnson

Others: Jay Mooney, Brian Johnson, Kaitlin Laabs Desmais

Jay wanted to make sure the town was prepared to come to the table with the 40% match required to obtain the grant. Chris and Kate indicated that previous grant permitted in kind work. Both town resources and volunteer time can be used to offset this amount. Volunteer time is generally valued at \$30/hour.

Total Grant Money available - \$1.5 million

Funds divided into 10 to 12 Grants

Grant money cannot be used on projects to improve private roads nor can it be used if the project has been mandated by an outside entity authority.

Brian will provide file from previous 319 grant to Chris and Jay.

Kate will provide group with list of public roads that were identified in previous reviews.

Jay provided some insight on the benefits of using new Grant money to further enhance a previous spend. If it makes sense, we could determine if an impactful project could be identified that enhances funds previously awarded.

Jay - Time line in 2.5 years – Don't bite off too much.

Brian – Project Manager Brian is main contact. Jay Mooney is Grant Writer.

It is very important that application outline the scope and provides a high-level design of the project we envision. It is hoped that some of the grant money could be used to fund the detail design of such a project. Previously, the town leveraged 1/3 of the grant money to perform the detailed design.

Jay mentioned that there are 5 goals that are required to secure the grant. One of great importance is that of Education and Outreach. A sub-team needs to outline a communication plan that shares information with town residents related to the importance and value of the project. We can leverage town or, at a minimum, FHRA members (400) to communicate value of the project.

If detailed designs are necessary, Larry suggested that we could look to Sherman and Frederick to provide assistance. The designs can be draft drawings, do not need to be professionally done.

Respectfully submitted,
Lynn Johnson