

Holland Public Library

Board of Trustees

Meeting minutes for November 16, 2017

Members present: Jennifer Gumlaw, Shannon Horn-Eldred, Lynn Harhay; Jessi McCarthy, Director

The Chairman called the meeting to order at 1:01PM

Old Business

- The minutes of the October meeting were approved by a vote of 3-0.
- Director's report: See attached; Jessi described the Ghostology program.
- Vouchers: See attached; Jennifer Gumlaw signed the vouchers.
- Ramp work: Jeff Jolin completed the new ramp surfacing; all underlying beams were in good condition.
- Building process: Jessi provided the Board members with a list of architects and samples of RFPs; she will start a draft of an RFP and send it to Board members.

New Business

- December's meeting date: A change in December's meeting was made; it will occur on December 7, 2017 at noon.
- Budget: Lynn mentioned that it is almost time to begin preparing next fiscal year's budget; she will bring to the next meeting copies of last year's budget for Board members to review.
- The chairman adjourned the meeting at 1:36PM.

Minutes submitted by: Lynn Harhay, secretary