

Holland Public Library

Board of Trustees

Meeting minutes for June 16, 2016

Members present: Peggy Lowell, Lynn Harhay; Jessi McCarthy, Director

The chairman called the meeting to order at 3:58PM

Old Business

- The minutes of the May meeting were approved by a vote of 2-0.
- Reorganization of the Board: Peggy Lowell will continue as Chairman; Lynn Harhay will continue as Secretary.
- Director's report: See attached.
- Library assistant posting: Interviews are being held; the posting closes on Friday, June 17, 2016; the new assistant will begin next week.
- Building maintenance: The garden work was placed on hold as the Board discussed the possibility of needing a new patron printer or having the porch and ramp repainted; Jessi will contact her painter for an estimate on the painting.
- Long-range plan: The ARIS numbers will be published shortly; they can be used to update the long-range plan.
- Trash removal: Jessi talked to Eli Gillen, our Select Board liaison, who will look into the issue; this was not budgeted for the Library and will not be paid until the Select Board gives the Library formal notice.
- Summer reading: The Library will hold its annual book sale during the Town's tag sale; a musician will be playing and sign-ups for summer reading will occur; programs are being set up with the Police Department and the Community Center; PawSocks tickets will be a prize for reaching a reading goal.
- Patron printer: Jessi will contact CWMars to re-set the password and make that printer functional again.
- Library furniture: The Executive Secretary set a price limit of \$700-800 for new Library furniture; our Board and Jessi researched the catalogs, but could not find suitable furniture for that price; Jessi will research further and contact Kelli Robbins with what will be acceptable.

New Business

- Fire alarm: The Library's fire alarm was going off when the Library was closed; it should be hard-wired and tied into the Town Hall's system; Jessi will ask the Police Department for information on who they use.
- Movie license: The Library has collaborated with the community center for an unlimited movie license for all ages; our part was \$200.
- Recall procedure: The Board discussed the recall procedure and decided to ask the Selectmen to intervene; Eli Gillen, as our board liaison, will be asked to talk to Janet.
- Vouchers: See attached.
- Next meeting: July 21, 2016.
- Adjournment: The chairman adjourned the meeting at 5:33PM.

Minutes submitted by: Lynn Harhay, secretary