

Town of Holland  
Planning Board  
18 May 2021

**Minutes**

Members Present: Kyle Merolla, Peter Frei, Dori Ference, James Whalen, Janice Brigham, unknown "Caller6", Joan and Albert West

Town officials: Stacy Stout, Town Administrator

Meeting Called to order at 6:00PM

**Reorganization of the Board**

James Whalen nominated Kyle Merolla for Chairperson. Peter nominated himself.

Vote was Kyle 3, Peter 1

James Whalen said he would take on secretarial duties, no opposition.

**Town Council Decision on Grandfather Clause**

Letter from Peter to the Selectboard concerning the Grandfather clause was submitted. A request was made to be submitted.

**58 N. Wales RD**

Invite owner to next meeting? No decision, no motions. This is a possible ANR plan that needs to be submitted to be looked at by the Board to be considered under the ANR statute.

**Municipal Vulnerability Grant**

Peter had brought this up previous meeting, Stacy informed the Board the Grant Writer is working on this grant for other departments as well including Police.

A point was made after this discussion that, concerning e-mail, the Chair ruled that all e-mail coming from the Planning Board should originate at the Planning Board account. Members have the login.

**Updates on By-Laws**

Posting of by-laws overdue, concern of Peter. Stacy informed the Board that these changes from 6 years ago had gone to General Code to be reconciled.

**Special Permit Application, 166A Stafford RD**

Mr. West, applicant, stated he has an application with the Planning Board dated May 10, 2021 at 3:53PM with the Town Clerk for the Board's consideration and for a Public Hearing to take place on an Accessory Dwelling unit on his property.

Peter read the application details to the Board, commented on a possible frontage issue with the project.

At this point the Board needed to start the process and in doing so scheduled a special meeting for June 10, 2021 at 6:00PM in the Community Room to continue the process laid out in the procedure checklist. James tasked as Secretary to carry this out.

#### **4 Long Hill RD**

Notice of a denial on building permit application found in the mailbox. No action at this time, no denial or Town Clerk submission currently with the notice.

#### **Previous Minutes**

Tabled Minutes from previous meetings before COVID restrictions, concerns about content of Minutes, authority of certain Board Members ability to vote on them. Questions if there were recordings of the meetings.

James moved to Adjourn at 8:00PM, Seconded by Peter. AIF

Respectfully submitted,

James Whalen