



Town of Holland

Conservation Commission

27 Sturbridge Road, 2nd Floor
Holland, MA 01521

Meeting Minutes for September 26, 2023

NOTE: This meeting was held in the Conservation Room, 2nd Floor. The meeting was recorded.

MEMBERS PRESENT:	Jessica Wales (JW), Rick Lundin (RL), Val Lundin (VL), Clelland Johnson (CJ), and Municipal Clerk Shannon Boyce (SB)
MEMBERS ABSENT:	None
MEMBERS REMOTE:	None
PUBLIC PARTICIPANTS (Live or Remote):	(Brian Johnson (J&G Construction) re 73 Sandy Beach Rd, and Mike Harpin of 8 Brandon Rd

TIME:	MEETING CALLED TO ORDER BY: <i>(Member Name)</i>
6:33 PM	Jessica Wales (JW)

AGENDA

(Note all discussions, motions, votes in this section)

1. 6:33 PM Review 9/12/23 Meeting Minutes. Correct a typo in the name of a road. CJ Motion to Approve; RL 2nds; All approve
2. 6:34 PM Site Visits: 73 Sandy Beach Rd & 8 Brandon Rd. Both items are on the agenda this evening. RL and CJ reported no issues to discuss. Planned Site Visits: 4 N. Leisure Rd and 15 Massaconnic Rd. Both site visits are for Certificate of Compliance checks. RL and CJ will visit sites 9/27/2023 at ~9:00 AM.
3. 6:35 PM Tree Removal Applications: 1 Inlet Rd and 20 Old Acres Rd. RL and CJ will visit both sites on 9/27/2023 after 9:00 AM. Awaiting Application from 20 Old Acres Rd. JW will reach out to owners to let them know they have to submit their application to ConCom.
4. 6:42 PM Review Agent Job description. CJ Motion to approve; VL 2nds, All approve. JW directed SB to email the job description to Town Administrator Stacy Stout.

5. 6:44 PM. 15 Massaconnic Rd. CJ Motion to table. VL Second. All OK.
6. 6:44 PM Select Lake Oversight Liaison. VL Motion to nominate Rick Lundin (RL); CJ 2nds; JW in favor; RL abstains. Motion Approved.
7. 6:51 PM Overview of Upcoming Site Visits. Reviewed plot plans on file and discussed what RL and CJ should be looking for when they are at each site.

TIME:	MEETING OPENED TO PUBLIC BY: <i>(Member Name)</i>
7:05 PM	Jessica Wales (JW)

PUBLIC HEARINGS

(Note all discussions, motions, votes in this section)

1. 7:05 PM Mike Harpin of 8 Brandon Rd re RDA. Repair to rock wall will be made by hand. No heavy equipment on site. RL Motion for Negative Determination 2; CJ 2nds, All approve.
2. 7:15 PM Brian Johnson appeared remote (phone call) re 73 Sandy Beach Rd RDA. JW reminded him he has to drop of his check for fees before he can begin any work. Foundation to remain in place until all required permits are approved. CJ Motion for Negative Determination 3; VL 2nds; All Approve.
3. 7:20 PM Review of planned site visits for 4 N. Leisure Rd and 15 Massaconnic Rd. RL and CJ will take copies of the plot plans that were submitted by each to the visits for comparison then return them to ConCom to be filed.
4. 7:25 PM JW tasked SB to create summary pages for files to help keep each file folder organized and easier to review for what is needed, what's been submitted, etc... Also include a list of any "required mitigations" in OOC.

TIME:	MEETING ADJOURNED BY: <i>(Member Name)</i>	VOTES:
7:32 PM	Clelland Johnson (CJ)	VL 2nds; All approve.

List of Documents or Exhibits used at the meeting:

1. 8 Harpin Rd: 2 Photos of Rock Wall that needs repairs
2. 4 N. Leisure Rd: ConCom approved plot plans
3. 15 Massaconnic Rd: ConCom approved plot plans

Documents and Other Exhibits used at meeting will be available for review at: Conservation Room, 2nd Floor

Meeting adjourned at 7:32 PM.

Next meeting:

Date: October 10, 2023

Time: 6:30 PM

Place: Conservation Room, 2nd Floor

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Shannon Boyce". The signature is written in a cursive style with a large initial 'S'.

Shannon Boyce

Recording Secretary

Minutes approved by Board/Commission on: 10/10/2023