



ASSESSOR'S OFFICE  
TOWN OF HOLLAND

Minutes of Meeting Held December 5, 2022

Meeting Date: December 5, 2022, 9:30am. Location: Assessors Office Town Hall 2<sup>nd</sup> floor.

Meeting Called to order at 9:40 am by the Chair.

Members Present: Cynthia S. Poirier, Chair and Diane Rhodes Gregoire, Clerk.

Upon review, Motion made by Diane Rhodes Gregoire to approve and sign the following: .26 Meeting Minutes from November 15, 2022, .27 Payroll and Bills, .28 Real Estate Exemptions, .29 Motor Vehicle Abatements, and .30 Motor Vehicle Commitment #6. Second by Cynthia Poirier. Voted as follows: Cynthia Poirier -- Yes, Diane Rhodes Gregoire -- Yes. Motion Carried.

**Discussion/Review:**

The Board agreed to meet to approve and sign the RE & PP Actual Commitment, once available. The Tax Collector and Accountant are set to perform the Billing on December 14<sup>th</sup>, now that the tax rate is set and the data bridge is complete.

The Finance Board is requesting Budget Requests for FY2024 to be submitted via email or hard copy by January 12, 2023. Cynthia Poirier and Priscilla Clowes will work on Budget Line Items, Annual Contracts and Expenditures to prepare for Budget FY24.

Having no further business motion to adjourn was made by Diane Rhodes Gregoire. Second by Cynthia Poirier. All in favor. Meeting adjourned at 10:25am. Next Meeting to be determined.

Respectfully submitted,

Priscilla J. Clowes  
Principal Assessor  
Date:

1-9-2023

*Priscilla J. Clowes*  
*Diane Rhodes Gregoire*